

**MULTNOMAH COUNTY**

Department of County Human Services  
Mental Health and Addiction Services Division (MHASD)  
421 SW Oak Street, Suite 520, Portland, OR 97204  
Phone: 503-988-8238 Fax: 503-988-4015

**AUTHORIZATION TO EXCHANGE AND DISCLOSE  
HEALTH INFORMATION**

Individual's Name: \_\_\_\_\_ AKA \_\_\_\_\_  
Last First Middle Last First Middle  
Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

I authorize the Mental Health and Addiction Services Division to exchange and disclose the following information with the individual/organization named below:

**Initial** all appropriate box(es) and give complete name and address:

___ To disclose health/medication records to:	Name of Individual/Organization: _____
___ To receive health/medication records from:	Contact Person/Attention: _____
___ To verbally exchange health information with:	Street Address: _____
	City: _____ State _____ Zip _____
	Phone: _____ Fax: _____

**Purpose:** I authorize the exchange or disclosure of the health information for the following reasons:

Continuity and Coordination of Care

**Specific information to be exchanged or disclosed includes current medication records/medication list in addition to:**

Behavioral health records, mental health assessment, treatment plan, medical records, progress notes, etc.

By **initialing** the spaces below, I specifically authorize the disclosure of the following health information, if such information exists:

___ Drug/Alcohol diagnosis, treatment or referral information	___ Genetic testing information
___ HIV/AIDS related records	___ Mental Health information

I may revoke this authorization in writing at any time to any MHASD staff. I understand that the revocation will not apply to information that has already been disclosed in response to this authorization.

I understand that a recipient may redisclose information received unless prohibited under federal/state law or my specific consent is required. I am aware that if the recipient rediscloses my information, privacy protections provided by law may be lost.

I understand signing this authorization is not a condition to receive treatment, payment, or eligibility.

This authorization will expire in one (1) year or upon (insert date or event) \_\_\_\_\_

I understand what this authorization means and I am signing voluntarily.

_____ Signature of Individual/Legal Guardian (circle one)	_____ Printed Name	_____ Date
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**Revocation:** I no longer authorize the exchange or disclosure of my health information.

_____ Signature of Individual/Legal Guardian (circle one)	_____ Printed Name	_____ Date/Time
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**STAFF USE ONLY**

☐ Individual/legal guardian revoked verbally (phone or other): \_\_\_\_\_

_____ MHASD Staff Member Signature/Credential	_____ Printed Name	_____ Date/Time
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