

## ADDENDUM # 1

### MULTNOMAH COUNTY OREGON

November 10, 2015

Address all questions to:  
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**RFPQ NO:** 4000003199  
**TITLE:** SUN Service System  
**CLOSING DATE:** December 21, 2015 / NOT LATER THAN 4:00 P.M.

This Addendum is issued to the above referenced RFP to make the following changes, additions, deletions, and/or clarifications:

<b>1. REPLACE</b>	<p>Replace in its entirety the RFP document 4000003199 released 11/6/15. The updated version of the RFP has been placed on the County Website dated 11/10/15. The following additions are reflected in the updated version:</p> <ol style="list-style-type: none"><li>1. Added page numbers to Table of Contents on page 3.</li><li>2. Added PART 5 – Attachments on page 32</li><li>3. Added Solicitation Attachment place holders, 1 – 8, now pages 33 – 40.</li></ol>
<b>2. REPLACE</b>	<p>Replace in its entirety Solicitation Attachment 2, Packet “A” Regional Services. The updated version of Packet “A” has been placed on the County Website and is dated 11/10/15. The following changes and additions are reflected in the updated version:</p> <ol style="list-style-type: none"><li>1. Solicitation Attachment 2: Instruction Sheet<ul style="list-style-type: none"><li>• On 7<sup>th</sup> paragraph added (3.2 in Packet “A” – page 6)</li><li>• Added 8<sup>th</sup> paragraph: Page limit for Regional Services Evaluation questions is 20 pages. Excluded from the page limit count are the Proposal Cover Pages, the Staffing Model, Budget forms, and any other specifically required tables or documents called out in this RFP, whether optional or mandatory (e.g. draft working copies of MOUs, charts, etc.). <b>(4.2 Page Limits – page 29)</b>.</li></ul></li><li>2. Score Sheet, PART A Organization Qualifications and Capacity 3.2.8.a) Staffing Plan and Salary Ranges, page 6:<ul style="list-style-type: none"><li>• Changed points possible from 5 to 2</li></ul></li><li>3. Score Sheet, PART A Organization Qualifications and Capacity 3.2.8.b) Pay Structure, page 6:<ul style="list-style-type: none"><li>• Changed points possible from 5 to 3</li></ul></li><li>4. Written Evaluation Questions 3.2.1.b) Organization Capacity and Experience, page 7:<ul style="list-style-type: none"><li>• Changed Available points from 15 to 20</li></ul></li><li>5. Written Evaluation Questions 3.2.8.a) Staffing Plan and Salary Ranges, page 12:<ul style="list-style-type: none"><li>• Changed Available points from 5 to 2</li></ul></li></ol>

	<ol style="list-style-type: none"> <li>6. Written Evaluation Questions 3.2.8.b) Pay Structure, page 12: <ul style="list-style-type: none"> <li>• Changed Available points from 5 to 3</li> </ul> </li> <li>7. Written Evaluation Questions 3.2.7 BUDGET, page 12: <ul style="list-style-type: none"> <li>• Changed page 22 to page 23</li> </ul> </li> <li>8. Written Evaluation Questions 3.2.8 Staffing Plan and Salary Ranges, page 12: <ul style="list-style-type: none"> <li>• Changed page 23 and 24 to page 24 and 25</li> </ul> </li> <li>9. 3.2.13 REGIONAL SERVICES PROPOSAL CHECKLIST, Page 22: <ul style="list-style-type: none"> <li>• Changed Line Item Budget Form, Solicitation Reference from page 22 to page 23</li> <li>• Changed Staffing Plan Form, Solicitation Reference from page 23 to page 24</li> <li>• Changed Personnel Salary Range, Solicitation Reference from page 24 to page 25</li> </ul> </li> </ol>
<b>3. REPLACE</b>	<p>Replace in its entirety Solicitation Attachment 3, Packet “B” Culturally Specific Services. An updated version of Packet “B” has been placed on the County Website and is dated 11/10/15. The following changes and additions are reflected in the updated version:</p> <ol style="list-style-type: none"> <li>1. Solicitation Attachment 3: Instruction Sheet <ul style="list-style-type: none"> <li>• On 7<sup>th</sup> paragraph changed from: (Section 2.12 Contract Award – page 23) to: <b>(Section 2.12 Contract Award – page 24).</b></li> <li>• On 8<sup>th</sup> paragraph changed from: (3.3 in Packet “B”– page 3) to: <b>(3.3 in Packet “B”– page 5)</b></li> <li>• On 9<sup>th</sup> paragraph changed from: (4.2 Page Limits – page 30) to: <b>(4.2 Page Limits – page 29)</b></li> </ul> </li> <li>2. 3.3, Under “Culturally Specific Services Written Evaluation Questions”, page 5: <ul style="list-style-type: none"> <li>• Added: “Proposers of Culturally Specific Services must answer all the applicable questions in Section 3.3”</li> </ul> </li> <li>3. Score Sheet PART A – 3.3.5.a Participant Feedback. page 5: <ul style="list-style-type: none"> <li>• Change Points from 5 to 10</li> </ul> </li> <li>4. Score Sheet PART A – 3.3.8.a Staffing Plan, page 5: <ul style="list-style-type: none"> <li>• Changed Points from 5 to 2</li> </ul> </li> <li>5. Score Sheet PART A – 3.3.8.b page 5: <ul style="list-style-type: none"> <li>• Change from Salary Ranges to Pay Structure</li> <li>• Changed points from 5 to 3</li> </ul> </li> <li>6. Written Evaluation Questions 3.3.8.a) Staffing Plan and Salary Ranges, page 12: <ul style="list-style-type: none"> <li>• Changed Available points from 5 to 2</li> </ul> </li> <li>7. Written Evaluation Questions 3.3.8.b) Pay Structure, page 12: <ul style="list-style-type: none"> <li>• Changed Available points from 5 to 3</li> </ul> </li> </ol>
<b>4. REPLACE</b>	<p>Replace in its entirety Solicitation Attachment 4, Packet “C” Countywide Services. An updated version of Packet “C” has been placed on the County Website and is dated 11/10/15. The following changes and additions are reflected in the updated version:</p> <ol style="list-style-type: none"> <li>1. Solicitation Attachment 4: Instruction Sheet <ul style="list-style-type: none"> <li>• On 6<sup>th</sup> paragraph changed from (3.4 in Packet “C” – page 3) to: <b>(3.4 in Packet “C” – page 6)</b></li> </ul> </li> </ol>

	<ol style="list-style-type: none"> <li>2. 3.4, Under “Culturally Specific Services Written Evaluation Questions”, page 6: <ul style="list-style-type: none"> <li>• Added: “Proposers of Countywide Services must answer all the applicable questions in Section 3.4.”</li> </ul> </li> <li>3. Score Sheet PART A – 3.4.8.a Staffing Plan, page 6: <ul style="list-style-type: none"> <li>• Changed points from 5 to 2</li> </ul> </li> <li>4. Score Sheet PART A – 3.4.8.b Salary Ranges, page 6: <ul style="list-style-type: none"> <li>• Changed from Salary Ranges to Pay Structure</li> <li>• Changed points from 5 to 3</li> </ul> </li> <li>5. Written Evaluation Questions 3.4.8.a) Staffing Plan and Salary Ranger, page 12: <ul style="list-style-type: none"> <li>• Changed Available Points from 5 to 2</li> </ul> </li> <li>6. Written Evaluation Questions 3.4.8.b) Pay Structure, page 12: <ul style="list-style-type: none"> <li>• Changed Available points from 5 to 3.</li> </ul> </li> <li>7. Written Evaluation Questions 3.4.10.b) Technical Assistance, page 15: <ul style="list-style-type: none"> <li>• Changed Available Points from 5 to 10</li> </ul> </li> </ol>
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c: P. Samolinski, J. Fraser  
K.Wilhelm, T.Steele  
  
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