

SUN™ Service System Coordinating Council Meeting

January 8, 2016
8:30 - 10:30 a.m.

MEETING NOTES

Attendance

Members Present: Bill Scott (Co-chair), Gerald Deloney, Joshua Green, James Hiu, Kim Melton, Susan Stoltenberg, Liesl Wendt

Also Attending: Sophorn Cheang, Amy Corbett, Diana Hall, Nancy Jason, Kendra Johnson, Lisa Kulkarni, Walter Robinson II, Frances Sallah, Peggy Samolinski, Curtis Scott

Introductions/Announcements

Pat Ryan, parent representative to the Council, is undergoing chemotherapy. A get well card is being circulated at today's meeting.

The City Club is convening a session on "digital inclusion" next week. The discussion will focus on how to shrink the digital divide by opening technology companies up to more diversity.

Budget Updates

- Gresham-Barlow School District has started its budget process. It looks to be a status quo year; SUN is a priority
- Parkrose and David Douglas representatives are absent today. James Hiu reports that he heard it is a status quo budget for those school districts too
- This will be a no-growth year in the County. Department budgets are due February 12. The Chair's budget will be released April 21
- The City of Portland is forecasting a budget neutral year. Departments have been asked to present a 5% cut package so that the City can provide funding for identified priority areas

DHS Attendance Project

Frances Sallah described the pilot attendance project and its progress to date:

- The pilot is a collaboration with SUN and All Hands Raised in which six DHS self-sufficiency workers are placed in six schools that have implemented an attendance partnership model (4 elementary, 1 middle and 1 high school). Caseworkers work with school families receiving TANF (Temporary Assistance to Needy Families) on attendance issues. The project began in the fall of 2014.
- The DHS workers in the pilot have a caseload of 40-45 vs. the standard caseload of 90. Workers have time to have conversations with families to identify and help resolve the problems they face. Project workers do intakes as well as home visits, and serve on the school's attendance team. Parents are also working in schools as part of their work training requirements
- The pilot project was extended to include more schools in this, its second year, with the same six DHS workers
- Data on the project, including a catalogue of barriers families are facing, is being collected. (DHS workers have access to Synergy). Homelessness and domestic violence are the top two barriers. The work in elementary schools is bearing more fruit to date; the barriers in middle and high-school are stronger and more intransigent

RFP Update

Applications for SUN Service Providers were due December 28. 41 proposals were received. Rater orientations are in process. Here is the timeline for the RFP and associated work:

January	Proposal rating (through Feb. 5) and communication with principals
February	Award notification mid-late February, communication with districts and principals, begin contractor transition planning
March	Program summit, continue transition planning
March – July 1	Contract negotiation and processing, transition plan implementation, contractor-school meetings

SUN has developed a proposal for transition funding that is being considered by the Multnomah County Board. The funding is intended to help contractors prepare to begin service delivery July 1.

Transition Planning Process

Bill provided a short history of the SUN Council, and noted that it has successfully built a strong infrastructure for SUN. With this RFP, the Council needs to move from its adolescence to maturity. We need to rethink the current role for this next phase of the system's development. A subgroup of Council members was designated to follow up on this discussion from the October 2015 meeting but never met. Council chairs asked staff to keep this moving in the meantime. Staff developed a process recommendation for consideration today.

Diana referred to the handout *SUN Leadership/Governance Review Process Staff Recommendation* (see embedded below) and noted that it is rooted in the *Theory of Change*. We applied the *Theory of Change* to SUN services with this RFP; now it's time to apply it to our leadership structure. Here are the recommended key actions to be completed by June 2016:

- Communicate about the change and build buy in from partners and key stakeholders, keeping long term partnerships and relationships in the forefront
- Convene a group (kitchen table style) of folks knowledgeable about equity and systems issues for one or two meetings to gather their feedback on leadership roles, membership and structures; and develop straw leadership models
- Develop a revised charter for the SUN Coordinating Council incorporating a clear purpose and roles; consider what membership will best accomplish the purpose
- Create a transition plan from current structure to new structure
- Shift the Coordinating Council schedule and agenda to ensure fewer even better focused meetings. Subcommittees may be established to work on specific issue areas



Leadership Review
Process Recommendation

The Council broke into three subgroups to discuss these questions:

- What thoughts do you have about the recommended process?
 - Are there specific actions we should include? Particular people or information that should be considered?
- What skills, tools or information do you believe the Council will need to function in a results-based manner?
- Thinking about SUN's focal results and Theory of Change, what are some of the data points that you believe the Council would review?

The three subgroups shared their discussion points with the entire group. Liesl Wendt shared her current experience working with the Casey Foundation as part of a results-based leadership development cohort that All Hands Raised is part of. A group of local leaders are working to drive education results using

disproportionate discipline as an example. The work is difficult; we leaders have to change. The tools we are using might benefit the next iteration of SUN governing group(s) as well.

Next Steps

Council members will notify SUN staff if they would like to be part of the “kitchen table” group to consider leadership models, roles, and membership. SUN staff will assemble this group. The Council will not meet in February; next meeting is Friday March 4.

Upcoming Council Meeting Dates/Times:

Next Coordinating Council Meeting:

NO FEBRUARY MEETING

Friday, March 4, 2016

8:30 – 10:30 a.m.

Multnomah Building, 635

501 SE Hawthorne, 1st floor

Communities Supporting Youth Collaborative

TBD