

Division: Adult Services Division

Program Characteristics:

Program Description

The Intake and Assessment Center provides a comprehensive system of services designed to prepare and equip justice involved individuals (JII) upon their release from state or local custody (prison or jail) or sentencing to formal probation supervision. Intake maintains connection with the prisons, jail, treatment and benefit programs, neighborhood groups, and other interest holders. Staff work to develop transition plans, complete risk/needs assessments and maintain a more consistent, streamlined approach of offering supportive services. The Center works closely with supervision units, and contracted service providers to meet our goal of successful re-entry and reintegration.

The Intake and Assessment Center provides the following services and support to individuals coming on to probation and post-prison supervision: in-custody interviews, risk assessment, pre-release field investigations, orientation of supervision expectations and resources, transition services, including: screenings, referrals, and re-entry services, assignment to specialty caseloads, and managing caseloads of those people who have not reported for intake services.

Equity Statement

The program advances equity by connecting justice involved individuals to essential resources and assessments at the earliest point of system contact. By standardizing pre-release planning and providing clear supervision orientation, it addresses systemic barriers to reintegration, connecting individuals to specialty caseloads to tailor supervision. This coordinated approach ensures equitable access that supports long-term stability and successful community transitions.

Revenue/Expense Detail

	2026 General Fund	2026 Other Funds	2027 General Fund	2027 Other Funds
Personnel	\$1,504,375	\$755,579	\$2,350,329	\$0
Materials & Supplies	\$3,198	\$0	\$0	\$0
Internal Services	\$20,312	\$159,049	\$20,407	\$0
Total GF/non-GF	\$1,527,885	\$914,628	\$2,370,736	\$0
Total Expenses:	\$2,442,513		\$2,370,736	
Program FTE	9.00	4.00	13.00	0.00
Program Revenues				
Intergovernmental	\$0	\$914,628	\$0	\$0
Total Revenue	\$0	\$914,628	\$0	\$0

Performance Measures

Performance Measure	FY25 Actual	FY26 Estimate	FY27 Target
Number of probation and post prison intakes completed	2,293	2,500	2,750