

**Advisory Committee on Sustainability & Innovation (ACSI)
Strategic Planning Retreat
September 23rd, 2015 2:00 – 5:30 PM**

PLEASE NOTE LOCATION: Tonkon Torp, 888 SW 5th Avenue

Desired Meeting Outcomes:

- 1) Shared understanding of role and purpose of ACSI
- 2) Shared understanding of County and ACSI priorities, and how to move ideas to action
- 3) Discuss and refine 2016 workplan and annual letter to the Board of Commissioners
- 4) Get to know each other better

Time	Agenda Item	Facilitator
2:00 - 2:30 pm	Welcome / Ice Breaker - Story of your name	Jackie Yerby
2:30 - 2:45 pm	Setting the Context <ul style="list-style-type: none"> ● Rationale for the Board/Office of Sust. convening ACSI ● Role of advisory committee vs. board ● Highlights of work to date ● Identify priorities of Board/Office of Sustainability 	John Wasiutynski & Christine Lewis
2:45 - 3:00 pm	Work plan schedule <ul style="list-style-type: none"> ● Discuss draft outline of 2016 ACSI work plan ● Refine outline based on discussion 	John & Jackie
3:00 - 3:30 pm	Decision making / taking action <ul style="list-style-type: none"> ● Discuss how we move from idea to a specific ask/action ● Debrief from housing/CAP letters ● Discuss rough draft decision/action matrix ● Review and approve housing letter 	John & Jackie
3:30 - 4:00	Break	All
4:00 - 5:00	Letter to County Commissioners <ul style="list-style-type: none"> ● Discuss purpose / timing / template ● Discuss priority items to include ● Break out to draft sections 	Mary Peveto & Jackie
5:00 - 6:00	Mingle amongst yourselves...	All

**NEXT QUARTERLY ACSI MEETING
October 14th, 2015 from 9 – 11 am
Multnomah Building, Room 625**