

16-17 Planning Council Meeting Schedule and Work Plan*

*Presentation schedule may change depending on availability of speakers

	Date	Training	Information Sharing	Decision Making
	Sept 27, 2016 4:00 – 7:30 pm	<ul style="list-style-type: none"> Review meeting schedule (PSRA overview) Review Conflict of Interest policy Review what it means to be “provider blind” Clinical Quality Management 	<ul style="list-style-type: none"> Review allocations decisions for grant Ryan White Conference report back Evaluation of Retreat Panel on new LGBTQ primary care clinics or clinical programs Results of State of WA Case Management RFP process Review Evaluation of PC meetings for FY15-16 	<ul style="list-style-type: none"> Preliminary Contingency Planning for FY 17-18 (waiver scenarios only) By-laws change proposal – requiring creation of rapid re-allocation plan
OPS	Oct 18, 2016 4:00 – 6:00 pm	<u>OPERATIONS COMMITTEE</u>		
	October 25, 2016 4:00 – 6:00 pm	New Member Orientation		
	Nov 1, 2016 4:00 – 7:30 pm	<ul style="list-style-type: none"> Housing services panel – understanding the newly formed County-City collaborative “A Home for Everyone” What is Housing Case Mgmt? Clinical Quality Management 	<ul style="list-style-type: none"> Open Enrollment period information 6 mo utilization data & outcomes ADAP – OR and WA updates Evaluation of Admin Mechanism report out FY17-18 Grant proposal key points Long Term Survivors needs assessment 	<ul style="list-style-type: none"> Finalize Contingency Plans Reallocations for immediate implementation Finalize By-Laws change Develop rapid reallocation plan Develop preliminary carryover request
OPS	Dec 6, 2016 4:00 – 6:00 pm	<u>OPERATIONS COMMITTEE</u>		
	Jan 10, 2017 4:00 – 7:30 pm	<ul style="list-style-type: none"> Review reallocation decisions Integrated Care and Prevention Plan Mental Health and Substance Abuse systems key informant panel Trauma Informed Care presentation Clinical Quality Management 	<ul style="list-style-type: none"> Health Insurance Enrollment status 	
OPS	Feb 7, 2017 4:00 – 6:00 pm	<u>OPERATIONS COMMITTEE</u>		
	February 2017	New Member Orientation - if needed		
	March 7, 2017 4:00 – 7:30 pm	<ul style="list-style-type: none"> Health trends in 55+ PLWH Clinical Quality Management 	<ul style="list-style-type: none"> Preliminary Expenditures report 	<ul style="list-style-type: none"> Finalize Council calendar for remainder of the year
OPS	April 4, 2017 4:00 – 6:00 pm	<u>OPERATIONS COMMITTEE</u>		
	May 2, 2017 4:00 – 7:30 pm	<ul style="list-style-type: none"> Epidemiology Review PSRA process and timeline Review service categories What is Conflict of Interest? Sign Conflict of Interest statement, update all contact information 	<ul style="list-style-type: none"> Medical Monitoring Project data 	<ul style="list-style-type: none"> Develop preliminary Decision-Making Criteria for FY18-19 Develop preliminary guidance
PSRA PART 1	June 6, 2017 4:00 – 7:30 PM	<ul style="list-style-type: none"> TBD – based on changes in the local HIV continuum of care and/or grant guidance Using Data for Decision Making 	<ul style="list-style-type: none"> Community Services updates 	<ul style="list-style-type: none"> Establish Priorities & Service Categories Guidance review and amendments Finalize Decision-Making Criteria Co-Chair election (for term beginning 9/1/2017)

				<ul style="list-style-type: none"> • <i>Develop Carryover Request</i>
PSRA PART 2	July 14, 2017 All Day Planning Meeting 9:00 – 5:00 PM	<ul style="list-style-type: none"> • <i>Review of Council Highlights</i> • <i>Service Outcomes</i> 	<ul style="list-style-type: none"> • <i>Review score cards</i> 	<ul style="list-style-type: none"> • <i>Draft and finalize Allocations Proposal</i> • <i>Draft and finalize Guidance</i>
	August 2017	<i>Meet only if required</i>		

Acronym Definitions –

ADAP – AIDS Drug Assistance Program

LGBTQ – Lesbian, Gay, Bisexual, Transgender, Queer

PLWH – Persons Living with HIV

PSRA – Priority Setting and Resource Allocations

RFP – Request for Proposal

TBD – To Be Determined