

# ADDENDUM # 1

## MULTNOMAH COUNTY OREGON

September 1, 2016

Address all questions to:  
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**RFP NO:** 4000005167  
**TITLE:** Architectural and Engineering Services on a Requirements Basis  
**CLOSING DATE:** September 28, 2016 / NOT LATER THAN 4:00 PM

This Addendum is issued to the above referenced RFP to make the following changes, additions, deletions, and/or clarifications:

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1. Clarification **Question:** Civil engineering is referenced in Section 2.7, though it is not referenced in Sections 3.2.1 nor 3.2.3. Can you confirm that teams should include a civil engineer? If it is included, will it be added as an evaluation criterion under Section 3.2.3?  
  
**Answer:** About 90% of our projects will not use civil services. The other 10% we would ask for those services on a project by project basis. So no, proposers do not have to include civil in this section.
- 2 Clarification **Question:** I have a question regarding section 3.2.3: Sub Consultant Team Abilities The RFP states:  
A. The Proposal shall include a separate section for all Sub-Consultants similar to section 3.2.1 above.  
Is the RFP referring to section 3.2.2, Project Approach? It seems redundant to repeat the sub consultant information listed in 3.2.1 with such a limited page count.  
  
**Answer:** No, it is not referring to 3.2.2. Proposers only need to list the Sub Consultant abilities in 3.2.3 once. They can just reference this information if questioned in other sections and not repeat the information.
3. Change Change the reference in Paragraph 2.12 Contract Term from seven (7) years to five (5) years.
4. Change Change the maximum score per evaluator from 500 to 550 at Paragraph 3.2. Change the table at 3.2 as follows: Change the title of 3.2.6 to “**Responsible Business Practices**” and the number of points from 65 to 90. Also change the total points for both written and oral evaluation from 250 to 275.

5. Change      Change the total number of points from 25 to 50 under Paragraph 3.2.6.2 – Social Equity.
6. Change      Change the number of points from 10 to 35 for Paragraph 3.2.6.3.3. “Minority, Women, Service Disabled Veterans and Emerging Small Business (MWSDVESBs) Contracting and Past Performance.”
7. Addition     Add the following as paragraph B under the above referenced paragraph:
- B. Describe the approach and activities that will be performed to achieve maximum MWSDVESB Subconsultant utilization that addresses the following:
- i. Methods for identifying subconsultant opportunities.
  - ii. Methods and strategies for outreach, notification and utilization of MWSDVESB Subconsultants.
  - iii. Determine technical and other assistance that will be provided to MWSDVESB Subconsultants.
  - iv. Describe how Proposer will measure success for each item listed above. List measurable goals.

Evaluation Criteria:

- *Proposer has a detailed approach to achieve maximum MWSDVESB Subconsultant utilization in providing services under this RFP.*

c: Greg Hockert, Rita Gill, Paula Rickman, Tessa Paul, File