



## REQUEST FOR INFORMATION

**RFI No: 400005235**

**RFI Title: Law Enforcement Assisted Diversion Program**

**Issue Date: September 19, 2016**

**We are Accepting Responses Through: October 10, 2016**

**Refer Questions to: Jill Punches**

*Procurement Analyst*

**Phone: (503) 988- 9808**

**Email: [jill.punches@multco.us](mailto:jill.punches@multco.us)**

**Submit Responses to: Jill Punches**

Multnomah County Central Purchasing

501 SE Hawthorne Blvd., Room 125

Portland, OR 97214

***Electronic Submission is Preferred***

## INTRODUCTION

Multnomah County (The County) seeks responses from community-based agencies that are interested in providing information for administration of the Law Enforcement Assisted Diversion (LEAD) program. Information gathered as a result of this Request for Information (RFI) may assist the County in the construction of any potential solicitations and provide the County knowledge of available services or products in the market place. There shall be no monetary exchange or contract resulting from this RFI. The County, at its sole discretion, may request product demonstrations from any or all qualified respondents.

Responses should encompass the services provided by a community LEAD agency as detailed in the scope below.

## BACKGROUND AND POTENTIAL SCOPE OF PROJECT:

### PURPOSE AND OVERVIEW

In order to better respond to individuals in our community needing treatment and services due to drug addiction, Local Public Safety Coordinating Council (LPSCC) partners will launch the Law Enforcement Assisted Diversion (LEAD) program. The intent of LEAD is to decrease reliance on the criminal justice system and reduce criminal activity by diverting people engaged in low-level drug crimes into the appropriate support services. LEAD is a harm reduction diversion program offering services and treatment in response to drug possession in lieu of booking and criminal prosecution.

The Multnomah LEAD program will be based on the Seattle model ([leadkingcounty.org](http://leadkingcounty.org)), which has shown to reduce recidivism and increase engagement in services and treatment.

The model focuses on low-level misdemeanor and felony drug possession crimes and uses two processes for entry into the program

1. A social contact referral: Individuals who are known by officers to be at a high risk of future arrest for a drug possession offense may be referred to the program on a volunteer basis to help them avoid the criminal justice system.
2. A pre-booking diversion referral: Eligible individuals who are arrested for drug possession, instead of being taken to jail, are diverted to the LEAD program for services to help them avoid the criminal justice system.

### **INTRODUCTION AND PROGRAM HISTORY**

In 2016, Multnomah County Chair Kafoury and the Board of County Commissioners allocated \$800,000 in the FY17 budget to develop, launch, implement, and evaluate LEAD for Multnomah County. In addition, Multnomah County is a partner jurisdiction with the MacArthur Foundation’s Safety and Justice Challenge. The County received some funds from MacArthur to reduce overuse of local jails. Approximately \$200,000 of additional funds will be allocated to the LEAD program from this Foundation.

Key stakeholder agencies include:

- Multnomah County Chair Kafoury and Commissioner Shiprack
- City of Portland Mayor
- Multnomah County District Attorney
- Multnomah County Sheriff’s Office
- Portland Police Bureau
- City/County Joint Office of Homeless Services
- Mental Health and Addictions Services
- Black Male Achievement Initiative
- Community/Faith Leaders
- Local Public Safety Coordinating Council
- Public Defender
- Business Community

All LEAD participants are voluntary and willing to engage with a case manager who will help support, motivate, navigate, refer, and connect clients to a variety of services and treatment.

### **LEAD PROGRAM: CLIENT ELIGIBILITY**

Unless excluded for one of the reasons listed below, individuals are eligible when arrested for, or known to be at high risk for, possessing controlled substances (ORS 475 et. seq., except for commercial drug offenses and possession of substantial quantities) in the High Pedestrian Traffic areas of the City of Portland as defined in Portland City Code (PCC) 14A.50.030(F).

An individual is excluded for the following reasons:

- Has an existing extraditable warrant;
- Has an existing no contact order, temporary restraining order, or other court order prohibiting contact with a current LEAD participant;
- Is a current or former LEAD participant, unless continued participation in the LEAD program is recommended by the LEAD team;
- Has an open case and is engaged in a Multnomah County Specialty Court;
- Is on post-prison supervision, parole, formal probation, or misdemeanor bench probation; or
- Is denied by the LEAD team.

### **LEAD PROGRAM: TEAM**

The LEAD team is a multi-disciplinary team that manages entry and maintenance of individuals in the program. The LEAD team regularly staffs and monitors LEAD participants, their progress, and makes recommendations on any new criminal allegations.

LEAD team members may include:

- Multnomah County District Attorney (DA)
- Portland Police Bureau (PPB)
- LEAD case manager
- Defense Attorney
- ACLU
- Community Stakeholder
- Multnomah County Mental Health and Addiction Services
- Joint Office of Homeless Services

### **LEAD PROGRAM: PROCESS**

A LEAD PPB officer makes contact with a potential participant in the targeted downtown high pedestrian area and makes a referral to LEAD by writing an arrest report and forwarding it to the Multnomah County DA's office for review. The assigned Deputy District Attorney (DDA) will review the report as soon as practicable for compliance with the Program eligibility criteria. The LEAD DDA will inform the officers if the individual is not eligible and a decision will be made regarding whether the individual should be arrested and booked into jail.

The LEAD team will hold work sessions at least once a month to review participation and address specific situations. All subsequent referrals should be carefully reviewed for amenability to the program, with particular deference provided to the assessment of the LEAD officer who made the referral. Subsequent referrals on new charges will be reviewed by Multnomah County DA with recommendations from the LEAD team.

No criminal charges will be filed for the referred case once a person is enrolled in LEAD, unless they are otherwise ineligible (see criteria below).

## **LEAD PROGRAM: SERVICE BROKERING AND CASE MANAGEMENT**

There are two main aspects of the services available through the LEAD program via the administering community agency, case management and service/treatment brokering.

Case management is critical to the LEAD program. Case managers will be employed and supervised by an agency with expertise in the target population. Case managers will carry small caseloads. Case managers will provide assertive, street-level outreach and engagement for LEAD clients. It is anticipated that most LEAD clients will have significant needs, including behavioral health, treatment, and housing. Case managers must be well-versed in motivational interviewing, person-centered planning, harm reduction and the unique needs and challenges presented by an often chronically homeless population struggling with a range of disabilities including substance use disorders.

It will be the case manager's job to provide an immediate, individual assessment for each LEAD referral to determine what factors led the individual to engage in street-level drug activity and offer immediate crisis-related assistance as needed. Then, over time and in a harm reduction framework, case managers provide comprehensive services to address those factors and reduce the harm the individual is causing to himself and the community. Case management/outreach activities are expected to include:

- Intake screening assessment
- Ongoing community-based engagement (i.e. on the streets, in shelters, in a person's home, etc)
- Education and support on harm-reduction practices
- Support for the development and assistance with carrying out a culturally responsive, person-centered plan for each clients
- Assistance with access to mainstream resources, including, e.g. Medicaid, if applicable
- Assistance with access and successful participation in local support services, including recovery supports and resources, such as housing, employment or education.

LEAD case managers should be well-versed in the continuum of services and treatment available in the community. It is also beneficial if case managers have unique areas of expertise to add to the knowledge base of the case managers as a whole. Examples include, but are not limited to expertise in gang prevention, mental health treatment (SPMI populations), substance abuse treatment, housing, medical issues, employment, and cultural competencies.

An organization will also be responsible for service brokering. This includes executing and maintaining contracts for a variety of services, treatment, and supports to ensure the participants are able to engage in an array of services they identify as essential. Many services (treatment, medical care, and some case management) can be reimbursed by Medicaid. Other services will be covered by LEAD dollars provided by the County. These services include: housing, motels, food, clothing, and other basic needs. Individual LEAD case managers will connect clients to the goods and services.

## **GOALS, VALUES AND OTHER IMPORTANT CONSIDERATIONS**

Multnomah LEAD is built on a harm reduction model, understanding the challenges presented by chronic drug use. The LEAD program provides a unique opportunity to grow the working relationship and connections between the criminal justice and homeless service communities. In many ways, these

systems have been operating in silos, and it is necessary for these systems to become more integrated, especially for the LEAD participant community.

Some of the LEAD program goals include:

- Decrease drug arrests and subsequent jail use;
- Increase access to and utilization of treatment, housing, and services;
- Decrease the number of people of color arrested for drug possession;
- Reductions in crime and recidivism; and
- Improve community engagement through the planning process.

The following are the values of the LEAD program:

- Harm reduction;
- Participant-identified and driven;
- Intensive case management;
- Non-displacement principle;
- Peer outreach and counseling;
- Trauma-informed care perspective;
- Specially-tailored interventions to address individual and community needs;
- Culturally specific and responsive services; and
- Decrease disparities in the justice system

### **TARGET POPULATION SERVED**

The target population of the LEAD program are persons engaged in unlawful drug related activity and/or persons engaged in prostitution in downtown Portland. The LEAD participants will need services and treatment such as:

- Intensive case management (for all participants)
- Housing
- Alcohol & Drug treatment
- Mental health treatment services
- Employment (include job skills training, volunteering, internship, etc)
- Recovery support and Mentoring
- Parenting support
- And other services determined by the participant and LEAD case manager

### **FUNDING**

There is no funding allocation for this RFI, but as described in Introduction and Program History, Multnomah County has dedicated \$1,000,000 for the first year through FY17. Future funding is dependent upon a number of factors, including program success.

### **SCOPE OF SERVICES**

As described, the goal of this Request for Information is to gather information and interest from the community-based services community to develop a subsequent procurement , to purchase intensive, individual case management (including supervision and administration) and service brokering (including contract development and management). The services should be built on and guided by the goals and values previously articulated in "GOALS, VALUES AND OTHER IMPORTANT CONSIDERATIONS."

The pilot LEAD program will focus only on Downtown Portland. If successful, the LEAD program may be able to expand into other neighborhoods.

**REQUESTED INFORMATION:**

1. Provide a cover letter introducing your agency and indicate a primary contact.
2. Indicate your agency’s interest in responding to a potential future solicitation as a result of this Request for Information.
3. Provide a brief narrative on your program philosophy and how, from your agency’s perspective, this population may be similar or different from your customary clientele. Please identify your agency’s experience delivering services using a street outreach based, harm reduction, assertive engagement model with culturally responsive approach.
4. Provide information as to how your agency will address the case management model and service brokering. Include in your response operational details about case management functions and give an overview of the connections your agency has to service system infrastructure that can support this diverse population.
5. Describe your current and/or projected capacity for case management and service brokerage. Do these services represent new program tracks or added capacity for existing programs? What steps are taken to ensure customary and ongoing clientele will not be displaced?
6. Provide tentative timelines for ramping up an initial LEAD program structure and provide detail on estimated costs associated with implementation and ongoing program maintenance.

**CONFIDENTIALITY**

Multnomah County is required to disclose non-exempt public documents pursuant to ORS 192.410-192.505). ORS 192.502(4) exempts the County from disclosing information submitted in response to a solicitation where the information is such that it “should reasonably be considered confidential.” A respondent who determines that information within a response meets the statutory requirement and desires that such information remain confidential shall mark the bottom of the pages containing such information with the word “CONFIDENTIAL.”

If a respondent marks every page of a response as “CONFIDENTIAL”, the statutory requirement is not met; any response so marked will not be deemed to have been submitted in confidence, and upon request, the entire response will be disclosed.

The County will keep properly marked information confidential unless ordered to release the information and materials by the District Attorney pursuant to ORS 192.460.

## **SUBMITTED MATERIALS PROPERTY OF COUNTY**

All materials submitted for any portion of this Request for Information shall become the property of the County, and will not be returned to respondents.

## **RESPONSE SUBMISSION**

Respondents to this Request for Information may submit their responses through October 10, 2016 via email to [jill.punches@multco.us](mailto:jill.punches@multco.us).

Please refer to “Requested Information” for information to provide.