

FY 2018 ISR Defaults									
FM Side				PS/CO Side			Cost Element/Commitment		
FM Fund Center	FM Fund Code	Functional Area	FY 2018 Program Offer	I/O	Cost Center	WBS Element	Cost Element/Commitment Item	Notes	
General Fund Contingency									
19	1000	0020	95000-18		9500001000		60470	Reduce available General Fund Contingency	
xx-xx	xxxx	xxxx			xxxxxx	xxx	xxxxx	Increase Expenditure	
Indirect									
Central									
xx-xx	xxxxx					xxx	60350	Indirect Expenditure	
19	1000	0020	95001-18		9500001000		50310	Indirect reimbursement revenue in General Fund	
19	1000	0020	95000-18		9500001000		60470	CGF Contingency expenditure	
Departmental									
xxx	xxxxx				xxx	xxx	60355	Indirect Department Expenditure	
xx-xx	1000				xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund	
xx-xx	1000				xxx	xxx	xxx	Off setting Dept expenditure in General Fund	
Mobile Communications Management									
xx-xx	xxxxx					xxx	60370	Departmental mobile communications management expenditure	
78-70	3503	0020	78305-18		709528		50310	Budgets receipt of reimbursement	
78-70	3503	0020	78305-18		709528		60200	Budgets offsetting expenditures	
Telecommunications									
xx-xx	xxxxx					xxx	60370	Departmental telecommunication expenditure	
78-70	3503	0020	78304-18		709525		50310	Budgets receipt of reimbursement	
78-70	3503	0020	78304-18		709525		60200	Budgets offsetting expenditure in telecommunications fund	
Data Processing									
xx-xx	xxxxx					xxx	60380	Departmental data processing expenditures	
78-70	3503	0020	78312-18		709599		50310	Budgets receipt of Data Processing reimbursement	
78-70	3503	0020	78312-18		709599		60240	Budgets offsetting expenditures	
Motor Pool: Use this cost center if you are adding funds for motor pool use.									
xx-xx	xxxxx					xxx	60410	Departmental Motor Pool expenditure	
78-30	3501	0020	78402-18		904150		50310	Budgets receipt of Motor Pool service reimbursement	
78-30	3501	0020	78402-18		904150		60240	Budgets offsetting expenditure	
Fleet: Use this cost center if you are adding funds for dedicated program cars.									
xx-xx	xxxxx					xxx	60410	Departmental Fleet expenditure	
78-60	3501	0020	78400-18		904100		50310	Budgets receipt of Fleet service reimbursement	
78-60	3501	0020	78400-18		904100		60240	Budgets offsetting expenditure	
Building Management									
xx-xx	xxxxx					xxx	60430	Departmental Building Management expenditure	
78-50	3505	0020	78202-18		902575		50310	Budgets receipt of Building Management service reimbursement	
78-50	3505	0020	78202-18		902575		60220	Budgets offsetting expenditure	
Note: for monthly intern service charge only, budget service request directly in your department under cost element 60220, with no entries for fund center 78-50									
Insurance Service Reimbursement									
xx-xx	xxxxx						60140 or 60145	Departmental Insurance expenditure	
72-80	3500	0020	72020-18		705210		50316	Insurance Revenue	
72-80	3500	0020	72020-18		705210		60330	Offsetting expenditure	
Lease Payments to Capital Lease Retirement Fund									
xx-xx	xxxxx						60450	Departmental Capital Lease Retirement expenditure Contact your Budget Analyst to complete this.	
Mail & Distribution									
xx-xx	xxxxx					xxx	60460	Mail & Distribution expenditure	
78-20	3504	0020	78403-18		904400		50310	Budgets receipt of service reimbursement	
78-20	3504	0020	78403-18		904400		60230	Budgets offsetting expenditure	
Records									
xx-xx	xxxxx					xxx	60460	Records expenditure	
78-20	3504	0020	78404-18		904500		50310	Budgets receipt of service reimbursement	
78-20	3504	0020	78404-18		904500		60240	Budgets offsetting expenditure	