

**Operator Request for Exception**  
To Multnomah County Administrative Rules

MCAR 023-050-105: Adult care home license applicants or Operators must apply in writing to the ACHP for an exception to a specific requirement of the ACHP rules. The Operator must prove to the ACHP by clear and convincing evidence that such an exception does not jeopardize the care, health, welfare or safety of the residents. Evidence must indicate that all residents' needs can be met and that all occupants can be evacuated within three minutes.

Name of Operator:	License:	Date:	
Adult Care Home Address:	City:	State:	Zip:

1. Exception Requested: to the rule requiring a safe secondary exit to the ground from resident bedrooms with exterior window sill heights exceeding 72 inches from the ground. (MCAR 023-100-440)
2. Please describe the reason(s) for your inability to meet the requirements of MCAR 023-100-440 at this time:
3. Describe and **attach documents (such as financial plan, construction bid and specifications, required permits)** for your plan and the time needed to meet the requirements of MCAR 023-100-440 or describe your plan to install a sprinkler system:

4. Describe your plan to mitigate the risk to the health, care, safety, or welfare of the residents until you come into compliance:

Signature of Provider: \_\_\_\_\_ Date: \_\_\_\_\_

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**REASON FOR GRANTING EXCEPTION / NOT GRANTING EXCEPTION**

To approve this exception the ACH must meet all of the following criteria:

- a) Home is currently licensed
- b) All residents are able to demonstrate self preservation (i.e. fully independent in evacuation)
- c) There is a plan to install a safe secondary exit
- d) It is not possible for a secondary egress due to set back requirements and the home is currently sprinklered (or there is an approved plan to install sprinklers)

Approved

Denied

Licenser: \_\_\_\_\_ Date: \_\_\_\_\_

If an exception to any provision of these rules is denied, the applicant or licensed Operator may request an administrative conference with the ACHP (MCAR 023-050-125). To request an administrative conference, please call 503-988-3000 or email: [advsd.adult.carehomeprogram@multco.us](mailto:advsd.adult.carehomeprogram@multco.us)