# https://commons.multco.us/sites/commons.multco.us/files/style-guide/documents/multnomah_county_logo_300.png Aging, Disability, & Veterans ServicesCLIENT ALERT FORM (revised 12-01-16)

**SENDER INFORMATION:**
Sender’s (your) name:

Sender’s (your) email:
Sender’s (your) phone number:
Your Department/Program:
Are **you** the client’s case manager? [ ]  Yes [ ]  No \**If “No,” please fill out the next section:*

**CLIENT’S CASE MANAGER** *(if different from Sender):*
Case Manager Name:
Case Manager’s department/program:
Case Manager’s direct phone number:

![C:\Users\shays\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\L00R8EGH\MC900434804[1].png]()
[**THIS CLIENT ALERT IS EFFECTIVE FROM**](#CallCenterInstructions)**:**

Submission Date: Click here to enter a date.

[Deletion Date](#Check1): Click here to enter a date.

**CLIENT INFORMATION:**

Full Legal Name: *(First, Middle initial if known, Last)*
Date of Birth:

**VETERAN STATUS:**

Has the client served in the military? (*yes, no, or unknown*):

Is the client a surviving spouse of someone who has served in the military? (*yes, no, or unknown*):

**CLIENT ADDRESS:**
Building/Facility Name *(if applicable):*

Street Address:

Apt. or Unit #:

City:

State: OR Zip:

Primary phone:
Additional Phones/Contacts (*specify cell, emergency contact, facility, etc*.):

**REASON FOR ALERT** *(check* ***at least one****, and all that apply)***:**

[ ]  Client is suicidal
[ ]  Client is homicidal/violent
[ ]  Client demographics needed
[ ]  Specific intervention needed
[ ]  FYI: Client status report
[ ]  To update prior alert
[ ]  Client is special program
[ ]  Provide referral/appt. info
[ ]  Client is a frequent caller
[ ]  Limit number of calls
[ ]  Limit call duration

**[SITUATION DESCRIPTION:](#Situation" \o "Briefly describe your client’s situation, if the call center receives a call from--or regarding--your client.  Please do NOT:  use abbreviations/acronyms, cut-and-paste long narratives/jargon from OR ACCESS, etc.)**

[**AFTER HOURS CALL CENTER INSTRUCTIONS:**](#CallCenterInstructions)

[**AFTER HOURS ON-CALL CONSULTANT INSTRUCTIONS:**](#AfterhoursOnCallConsultant)