

Department: Sheriff **Program Contact:** Linda Yankee
Program Offer Type: Administration **Program Offer Stage:** As Proposed
Related Programs:
Program Characteristics:

Executive Summary

Division administration provides administrative leadership and strategic direction to the Sheriff's Office Business Services Division. The Division administration turns Sheriff's policies and directives into the Program offers that serve citizens in Multnomah County and support functions within the Corrections and Law Enforcement Divisions.

Program Summary

Business Services is responsible for financial management, information technology (CJIS), planning and research analysis, corrections support, and training. The programs operated by Business Services support both the Corrections and Law Enforcement Divisions which directly contribute to citizens feeling safe at home, work, school and in recreation – primarily the public safety system, social conditions and communities. Programs offered hold offenders accountable for their actions. The Business Services Chief Deputy is responsible for policy development, assignment of resources, and oversight for all Division functions. The Business Services Chief Deputy ensures that programs are assessed for cost effectiveness, are culturally competent, and structured to complement each other within the Sheriff's Office and Multnomah County government.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Performance Measures Met within Division	100%	90%	100%	95%
Outcome	Corrections Deputy Vacancies Filled	32	45	53	35

Performance Measures Descriptions

The growing number of vacancies in the Corrections Deputy job classification, combined with the growing number of anticipated retirements, has made management of Corrections Deputy vacancies a major focus of MCSO budget management over the next 5 years. The Corrections Division makes up 67% of the MCSO budget overall, with nearly 80% of that cost directly related to personnel.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$393,697	\$0	\$396,183	\$0
Contractual Services	\$12,724	\$0	\$12,724	\$0
Materials & Supplies	\$1,097,896	\$0	\$1,284,861	\$0
Internal Services	\$25,722	\$0	\$18,424	\$0
Total GF/non-GF	\$1,530,039	\$0	\$1,712,192	\$0
Program Total:	\$1,530,039		\$1,712,192	
Program FTE	1.00	0.00	1.00	0.00

Program Revenues				
Other / Miscellaneous	\$780,066	\$0	\$840,903	\$0
Total Revenue	\$780,066	\$0	\$840,903	\$0

Explanation of Revenues

General Fund:
 \$500 - CD/DVD Sales of Faces of Meth*
 \$500 - Donations to Faces of Meth Program
 \$839,903 - Departmental Indirect Revenue

* Based on FY15 mid-year Faces of Meth Sales. As of Dec 31, 2014, there was \$247.00 in collected FOM Sales. Amount was doubled to estimate FY 16's rev amount.

Significant Program Changes

Last Year this program was: FY 2015: 60010 MCSO Business Services Admin

Increase in Communications due to increased rate charges by BOEC to unincorporated portion of Multnomah County and Reprogramming of Radios.