



**Program #60023A - MCSO Training - Annual/Required Training of MCSO Sworn** 2/19/2015

**Department:** Sheriff **Program Contact:** Brent Ritchie  
**Program Offer Type:** Innovative/New Program **Program Offer Stage:** As Requested  
**Related Programs:**  
**Program Characteristics:** Out of Target

**Executive Summary**

The Sheriff’s Office is mandated to provide employee training to ensure compliance with federal and state laws, Sheriff’s Office policy and work rules, County Administrative policies, Executive and Personnel rules as well as recommend professional best practices.

**Program Summary**

The Sheriff’s Office is dedicated to providing the community with exemplary service. We must be ever-vigilant in seeking out non-traditional, more efficient and less expensive ways to train our members. Rather than budget for training in individual unit cost centers, this program proposal provides for a central cost center to be managed by the Training Unit.

AIT includes annual multi-day training for all sworn members. This program includes the intensive, high-risk training that ensures our members are prepared to protect the rights and liberties of our community in a safe and professional manner. It is our most comprehensive and expensive training program because the curriculum for these courses requires special equipment, facility rental, and a high instructor to student ratio. AIT courses include “hands-on”, discussion based, or practical skill intensives such as: Use of Force decision making; Incident Command; Defensive Tactics; and Firearms. All sworn members will receive between 16 and 24 hours of training each year in this program.

We are required to provide this training in several different cycles; some yearly, some on a two or more year cycle. Due to this, post-driven scheduling and other variables, the costs of this training vary year to year. Consolidating these costs into one program makes them more transparent so that the Board is aware up upcoming requirements each year, and allows management to provide better oversight. Underfunded required training has been one of the significant factors in recent years in exceeding the overtime budget.

**Performance Measures**

| Measure Type | Primary Measure                  | FY14 Actual | FY15 Purchased | FY15 Estimate | FY16 Offer |
|--------------|----------------------------------|-------------|----------------|---------------|------------|
| Output       | Number of training sessions held | 550         | 545            | 560           | 560        |
| Outcome      | Number of students trained       | 6,100       | 6,300          | 6,300         | 6,300      |

**Performance Measures Descriptions**

"Number of training sessions held" includes in-service training, special classes offered, firearms qualification sessions, ORPAT sessions, & classes hosted by MCSO. "Number of students" is the number of students served (individuals may represent multiple students).

## Legal / Contractual Obligation

The Sheriff's Office must train in areas that members need to know to carry out their assignments and operational tasks in a safe, efficient, reasonable and professional manner. This program offer allows for better transparency, cost monitoring and management.

## Revenue/Expense Detail

|                        | Proposed General Fund | Proposed Other Funds | Proposed General Fund | Proposed Other Funds |
|------------------------|-----------------------|----------------------|-----------------------|----------------------|
| Program Expenses       | 2015                  | 2015                 | 2016                  | 2016                 |
| Personnel              | \$0                   | \$0                  | \$739,589             | \$0                  |
| Materials & Supplies   | \$0                   | \$0                  | \$88,263              | \$0                  |
| <b>Total GF/non-GF</b> | <b>\$0</b>            | <b>\$0</b>           | <b>\$827,852</b>      | <b>\$0</b>           |
| <b>Program Total:</b>  | <b>\$0</b>            |                      | <b>\$827,852</b>      |                      |
| Program FTE            | 0.00                  | 0.00                 | 0.00                  | 0.00                 |

| Program Revenues |     |     |     |     |
|------------------|-----|-----|-----|-----|
| Total Revenue    | \$0 | \$0 | \$0 | \$0 |

## Explanation of Revenues

## Significant Program Changes

Last Year this program was: