

**Department:** Sheriff **Program Contact:** Jose Martinez

**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**
**Executive Summary**

The Corrections Division Classification Unit interviews every pretrial arrestee and sentenced offender coming into custody to determine appropriate housing based upon criminal charge, institutional behavior, risk, and programmatic needs.

**Program Summary**

The Classification Unit is responsible for maintaining a classification system that provides housing configurations used to create safe separations for pretrial inmates and sentenced offenders of different risk and needs levels. Considering factors when determining appropriate housing for an inmate include the inmate’s criminal charge, institutional behavior, risk, and programmatic needs. The Unit’s primary goal is to operate an objective classification system that provides for separations between violent and non-violent offenders. This is a critical element to ensure that the jail meets a reasonable standard of care required by the United States Constitution. The objective classification process is structured such that inmates who require special housing or have special needs are housed in an environment with inmates of like needs. Inmates who create the potential for compromising safety and security are housed in more restrictive environments with enhanced security as appropriate. The objective classification process is also designed to identify inmate’s programmatic needs and provide adequate services and programs meant to aid the inmate in building positive life-skills with the ultimate goal of successful re-entry into the community. The Classification Unit is also responsible to provide an inmate disciplinary process to maintain proper order in the jails, to promote human values, individual dignity, and socially desirable changes in attitude and behavior. Holding inmates accountable while under the Sheriff’s supervision is critical to maintain order within the jail system. It also creates incentives for inmates to cooperate while in custody and maintains a safe work environment for employees and inmates.

**Performance Measures**

<b>Measure Type</b>	<b>Primary Measure</b>	<b>FY14 Actual</b>	<b>FY15 Purchased</b>	<b>FY15 Estimate</b>	<b>FY16 Offer</b>
Output	Number of (rule violation) assaults on inmates agency wide	81	80	85	85
Outcome	Number of (rule violation) assaults on staff agency wide	70	70	70	70
Output	Classification interviews in Reception	17,869	26,068	26,068	26,068
Outcome	Prison Rape Elimination Act (PREA) investigations initiated during interview	84	90	90	90

**Performance Measures Descriptions**

Data based on number of assaults in MCDC and MCIJ and are from the Excel spreadsheet maintained by the Hearings Officers.

## Legal / Contractual Obligation

The Sheriff is mandated by statute to maintain the local detention facility(s) within his jurisdiction. Local Detention Classification mechanisms are mandated to maintain safe and humane detention facilities by Statute and a multitude of case law.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$3,067,429	\$0	\$3,046,742	\$0
Materials & Supplies	\$31,971	\$0	\$31,971	\$0
Internal Services	\$18,513	\$0	\$12,377	\$0
<b>Total GF/non-GF</b>	<b>\$3,117,913</b>	<b>\$0</b>	<b>\$3,091,090</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$3,117,913</b>		<b>\$3,091,090</b>	
<b>Program FTE</b>	20.00	0.00	20.00	0.00

Program Revenues				
Other / Miscellaneous	\$6,000	\$0	\$4,000	\$0
<b>Total Revenue</b>	<b>\$6,000</b>	<b>\$0</b>	<b>\$4,000</b>	<b>\$0</b>

## Explanation of Revenues

General Fund:  
\$4,000 - Classification Records Requests

## Significant Program Changes

Last Year this program was: FY 2015: 60036 MCSO Classification