

**Department:** Sheriff **Program Contact:** Monte Reiser

**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Requested

**Related Programs:**
**Program Characteristics:** In Target

**Executive Summary**

The Civil Unit is the enforcement arm of the civil and probate court system. Notice and enforcement actions originate through the civil, probate, and family courts and are processed through the delivery and services made by this unit. Civil enforcement actions are statutorily mandated to the Sheriff.

**Program Summary**

The Civil Unit is the ministerial arm of the Circuit Court. All court actions are initiated through a written notification to parties of a pending action and these documents are delivered by the Civil Unit. Through the Civil Unit, court orders to seize and sell property, satisfy landlord/tenant actions, and enforce child custody disputes are enforced in an objective, fair, and equitable manner in compliance with Oregon statutes and rules on civil procedure. Through probate court, families, police officers and other interested parties seek involuntary commitment for allegedly mentally ill persons suffering from episodes so debilitating that they are a danger to themselves or others. The Civil Unit deputy locates, transports, and provides security for the person and the court. When domestic violence threatens the family unit, deputies in the Civil Unit serve domestic violence restraining orders to protect family members from violence and aggressive behavior.

Civil Unit deputies experience incidents of physical resistance when performing their duties. In particular, evictions may involve subjects who barricade themselves requiring a substantial dedication of resources and time. Often times, these incidents require the skill of the Multnomah County Special Weapons and Tactics Team to perform a measured response tactical entry into the residence to execute the eviction while providing safety for nearby citizens. Persons subject to the court's orders have threatened harm to uniformed staff, displayed firearms, discharged firearms, and fortified apartments and homes to prevent the court action. It is routine for persons to hide within dwellings to avoid being contacted by civil deputies. A balanced public safety system provides citizens the ability and right to address their grievances in a safe, fair and equitable manner.

**Performance Measures**

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Number of individuals served through civil process	13,241	13,500	13,500	13,500
Outcome	Percent protective orders served	74%	80%	80%	80%
Output	Number of evictions	845	800	850	850

**Performance Measures Descriptions**

Data from the "Civil Process" data base.

"Percent successfully served documents" is reduced due to varying "titles" of civil documents thus one documented service may involve multiple types of civil process.

**Legal / Contractual Obligation**

ORS 107.720-730, 206.010-070 and 180, 433.355, 93.530 and Chapter 23. Oregon Rules on Civil Procedure Rule 7

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$1,465,971	\$0	\$1,512,585	\$0
Contractual Services	\$1,173	\$0	\$1,173	\$0
Materials & Supplies	\$40,465	\$0	\$40,465	\$0
Internal Services	\$128,066	\$0	\$105,742	\$0
Capital Outlay	\$45,000	\$0	\$0	\$0
<b>Total GF/non-GF</b>	<b>\$1,680,675</b>	<b>\$0</b>	<b>\$1,659,965</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,680,675</b>		<b>\$1,659,965</b>	
<b>Program FTE</b>	12.00	0.00	12.00	0.00

Program Revenues				
Fees, Permits & Charges	\$500,000	\$0	\$500,000	\$0
Service Charges	\$202,000	\$0	\$201,600	\$0
<b>Total Revenue</b>	<b>\$702,000</b>	<b>\$0</b>	<b>\$701,600</b>	<b>\$0</b>

**Explanation of Revenues**

General Fund:  
 \$150,000 - Civil Process Fees  
 \$350,000 - Civil Foreclosure Fees due to property sales  
 \$200,000 - Circuit Court Revenue  
 \$1,600 - Reimbursement for State Extraditions

**Significant Program Changes**

Last Year this program was: FY 2015: 60064 MCSO Civil Process

Decrease in Capital Equipment Funds due to re-allocation of funds to other programs within the Sheriff's Office.