

**March 8, 2017**

## **MEMORANDUM**

### **Community Services for Older Adults Program Model: 2nd Draft**

ADVSD released the Community Services for Older Adults Program Model in December 2016. Since that time, minor revisions have been made for grammar and clarity, to repair dead links, and to update page numbers. The following substantive changes were also made to the 2<sup>nd</sup> Draft:

1. Adds General Administrative Requirements, p.9.
2. Adds #11, Senior Center Membership Policy, to Program Requirements for Focal Point, p. 24.
3. Clarifies the separation of duties required for managing Home Care Worker vouchers under OPI Case Management, p.42.
4. New supervision and training requirements added under Administrative Standards and Program Requirements for Case Management. #6 and #8 p. 45, #6 and #7, p.46.
5. Adds documentation requirement for Case Management, #2, p.47, and clarifies documentation requirements for Case Management, #3-5, p.47.
6. Under Options Counseling Program Requirements, added “or other location convenient to the consumer” p. 48 and “face to face with the consumer in the setting of their choice”, p. 48.
7. Added Supervision requirement #2 regarding Options Counseling, p.50.
8. Adds Attachment D: Administrative Requirements Summary of Services

The 2<sup>nd</sup> draft of the Program Model is posted at <https://multco.us/ads/about-rfprfpq>. Please submit any questions to [advsd.rfp@multco.us](mailto:advsd.rfp@multco.us).