

Program #60210 - Fiscal Unit FY 2024 Adopted

Department: Sheriff Program Contact: Scott Schlimpert

Program Offer Type: Support Program Offer Stage: Adopted

Related Programs:

Program Characteristics:

Executive Summary

The MCSO Fiscal Unit provides comprehensive financial services to the Multnomah County Sheriff's Office in support of the agency's public safety operations and also has responsibility for the Sheriff's Office procurement and contract functions. The Sheriff's Office has over a \$160 million dollar annual budget which is funded from a variety of sources including County general fund; State and Federal grants; intergovernmental agreements; service fees; and through policing service agreements with local jurisdictions.

Program Description

The Fiscal Unit gathers financial data, enters and processes transactions through the County financial system, conducts analysis, and reports financial information to the management team so that strategic operational decisions can be made. The Fiscal Unit makes certain that funds are available for running the agency's operating programs and documents their use by providing key financial services including: budget development, modification and monitoring; fiscal projections; accounts receivable and payable; contract development and monitoring; procurement; grant accounting; travel and training processing; as well as monitoring County internal service reimbursements.

The Fiscal Unit provides crucial monthly financial reports to management and information for the County's annual audit. Oregon budget law, County financial policies, County administrative procedures and internal controls are implemented and administered by the Fiscal Unit. The Fiscal Unit works with the Planning & Research Unit and the Executive Office in providing information to the public.

The Fiscal Unit develops the Sheriff's Office's adopted budget annually. An agency's budget is a reflection of their values. With a lens toward equity, budget decisions include an assessment of equity impacts for potential burdens and benefits for the community, especially communities of color and low-income communities.

| Performar | Performance Measures | | | | | | | | | |
|-----------------|--|----------------|------------------|------------------|---------------|--|--|--|--|--|
| Measure Type | Primary Measure | FY22 Actual | FY23 Budgeted | FY23 Estimate | FY24 Offer | | | | | |
| Output | Percent of payments over 60 days | 5.0% | 6.0% | 5.9% | 6.0% | | | | | |
| Outcome | Number of accounts payable payments made | 4,359 | 4,000 | 4,588 | 4,600 | | | | | |

Performance Measures Descriptions

County policy is to have payments made within 30 days of invoice, the data is from Workday on actual payment date versus invoice date. The Outcome measure of payments made reflects the volume of payments processed by the unit with the outcome of vendors paid.

Revenue/Expense Detail

| | Adopted General Fund | Adopted Other Funds | Adopted General Fund | Adopted Other Funds |
|----------------------|-------------------------|------------------------|-------------------------|------------------------|
| Program Expenses | 2023 | 2023 | 2024 | 2024 |
| Personnel | \$1,409,706 | \$0 | \$1,703,460 | \$0 |
| Materials & Supplies | \$14,783 | \$0 | \$11,000 | \$0 |
| Internal Services | \$73,543 | \$0 | \$46,384 | \$0 |
| Total GF/non-GF | \$1,498,032 | \$0 | \$1,760,844 | \$0 |
| Program Total: | \$1,49 | 8,032 | \$1,760,844 | |
| Program FTE | 9.00 | 0.00 | 11.00 | 0.00 |

| Program Revenues | | | | | |
|------------------|-----|-----|-----|-----|--|
| Total Revenue | \$0 | \$0 | \$0 | \$0 | |

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2023: 60210 Fiscal Unit

2.0 FTE Office Assistant Seniors moved from Executive Office (program offer 60100).