

Division: Business Services Division

**Program Characteristics:****Program Description**

The Planning and Research Unit (P&R) provides advanced business intelligence development and reporting, data analytics, research, smaller-scale application development, and data engineering that allows for data-informed decision making. P&R ensures that Sheriff's Office leadership, management, and line staff have access to timely, relevant, and accurate data to make informed decisions, while equipping units with the ability to collect and leverage data specific to their individual operations. By fostering a culture of data-informed decision-making and operations, P&R helps support the Sheriff's Office in its efforts to improve operational efficiencies and position itself to better adapt to the evolving public safety needs of the community.

By implementing innovative tools and technologies, the unit streamlines workflows, improves data accessibility, and promotes digital literacy across the Sheriff's Office. Complementary to this are P&R's research and analytics efforts. As part of these research initiatives, the unit conducts staffing studies, workload analyses, program evaluations, and resource allocation assessments. These efforts help Sheriff's Office leadership and unit managers make data-informed decisions on the most efficient use of available resources and personnel.

The unit works closely with others across the public safety system, leveraging collective data and expertise to inform decision-making to improve system-wide outcomes. These partnerships allow for the identification and resolution of operational challenges, including addressing disparities and inefficiencies throughout the public safety system.

**The Planning and Research Unit:**

- Develops applications that support agencywide data collection and analytics
- Produces business intelligence products to inform agency leadership and drive decision-making

**Equity Statement**

The Planning and Research Unit integrates equity by using data to find and address inequities and disparities in the public safety system, which supports the Sheriff's Office in providing equitable public safety services.

**Revenue/Expense Detail**

	2026 General Fund	2026 Other Funds	2027 General Fund	2027 Other Funds
Personnel	\$986,936	\$0	\$1,044,291	\$0
Materials & Supplies	\$15,000	\$0	\$16,000	\$0
Internal Services	\$36,243	\$0	\$7,957	\$0
<b>Total GF/non-GF</b>	<b>\$1,038,179</b>	<b>\$0</b>	<b>\$1,068,248</b>	<b>\$0</b>
<b>Total Expenses:</b>	<b>\$1,038,179</b>		<b>\$1,068,248</b>	
<b>Program FTE</b>	5.00	0.00	5.00	0.00
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Performance Measures**

Performance Measure	FY25 Actual	FY26 Estimate	FY27 Target
Application/business intelligence development requests received	30	40	50
Research/analytics requests received	131	150	175