

Department: Sheriff **Program Contact:** Francis Cop
Program Offer Type: Innovative/New Program **Program Offer Stage:** As Requested
Related Programs:
Program Characteristics: Out of Target

Executive Summary

The Law Enforcement (LE) Support Unit plays an integral part in the success of the LE Division. The Unit supports Enforcement Records, Civil Support, and Word Processing components. Each component ensures the activities of the LE Division are documented, recorded, and processed so that requested information is properly managed and retrievable, consistent with governing provisions. The Unit also regularly interacts with the public as well as cooperates with advocates of under represented populations, when seeking Civil Support related services, which can often involve traumatic situations. Thus, the Unit not only exists to support our LE Division, but also our valued staff and the public by problem solving and ensuring their interactions with the Sheriff's office are expeditious and smooth with trauma informed approaches.

Program Summary

The LE Support Unit, which has grown considerably and is now housed in five separate locations, supervises over 40 people and has become too large for one supervisor to adequately oversee, while also working to insure staff and the community's needs are met. This added Supervisor position will help insure the smooth execution of the Unit without any interruptions in service when experiencing staffing shortages and ongoing surges in service needs. This structure will also mirror the same management structure for the similarly sized Corrections Support Unit by adding a Program Manager 2, thus creating a more equitable configuration with these two service-oriented Units. It will provide more even management and oversight of this large Unit; reduce a disproportionate workload falling on to one person; reduce bottle necks; as well as create a stronger management succession plan, all imperative for this very detailed, knowledge-based Unit and the thousands of transactions that occur annually. It will also ensure staff receive the individualized support they need to succeed and thrive for better meeting our strategic plan's goals and those of the County's Workforce Equity Strategic Plan. The result will be a stronger focus on staff with more consistent training for knowledge gaps and better support for where they are in their lives. Also, by establishing a more consistent, constructive means of providing feedback and mentorship, we will better recognize positive work, provide proactive support and coaching in needed areas of improvement, and better understand our employee's individual professional development goals and accommodation needs. This more intentional work is only possible with a properly supported supervisory structure and more evenly distributed managerial workload, which will help lead to greater trust and belonging with staff and stronger retention rates.

Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of warrants received and entered	17854	22000	13161	23000
Outcome	Number of protective orders received and entered	2841	3100	2697	3200
Output	Number of law enforcement records entered	12572	14000	15297	19000
Output	Number of LEDS/NCIC records validated (PO, Warrants, Others)	16383	20000	21732	22000

Performance Measures Descriptions

Data generated from monthly reports which are compiled from daily tally sheets. "Warrants entered" is verified by a SWIS report. The report numbers issued performance measure is generated out of ReJIN. The FY 2022 Estimate for the number of warrants and protective orders received are lower than budged as a result of COVID related delays and shutdowns of the courts. It is anticipated that this number will escalate above projected when the courts return to normal operations.

Legal / Contractual Obligation

ORS 206.010 General duties of sheriff. (3) Execute the process and orders of the courts of justice or of judicial officers, when delivered to the sheriff for that purpose, according to law. (4) Execute all warrants delivered to the sheriff for that purpose by other public officers, according to law. (4) Support the record requirements of the cities with police services contracts through the Multnomah County Sheriff's Office. These cities include Maywood Park, Troutdale, Fairview and Wood Village. (5) Record validation is required monthly by the Oregon State Police and the FBI.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Requested General Fund	Requested Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$0	\$199,582	\$0
Total GF/non-GF	\$0	\$0	\$199,582	\$0
Program Total:	\$0		\$199,582	
Program FTE	0.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: