

Department: Sheriff **Program Contact:** Francis Cop
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

The citizens of Oregon have designated certain activities are subject to regulation in order to facilitate a safe and livable community. MCSO's Concealed Handgun Unit equitably administers this program and provides all Multnomah County residents and others in Oregon & Washington who meet the qualifications set forth by Oregon Revised Statues (ORS) the opportunity to apply and receive concealed carry licenses.

Program Summary

The Concealed Handgun Unit administers and manages all aspects of applying for and the issuance of concealed carry licenses. The Unit is responsible for investigating applicants and issuing concealed handgun licenses to those who meet the legal standards set by the ORS. The Unit monitors existing licenses and, when necessary, revokes licenses for reason consistent with the law. The Concealed Handgun Unit processes renewal notifications on a monthly basis and responds to questions from the public regarding the application process and other concealed carry-related issues.

A secondary function of the Concealed Handgun Unit is the issuance of Expedited Court Access ID cards. These ID Cards are issued as a courtesy to people who regularly need access to the Multnomah County Courthouse for reasons of their employment. Eligibility for Court ID cards is reviewed and tracked in an existing system for issuing cards and tracking card expiration dates. The existing system was designed to be standalone and have a long-term software life, saving cost by obviating the need to purchase additional software for this function.

Performance Measures

Measure Type	Primary Measure	FY20 Actual	FY21 Budgeted	FY21 Estimate	FY22 Offer
Output	New/renew concealed handgun permit applications	8,404	8,300	16,230	12,000
Outcome	New/transfer/renewal concealed handgun permits issued	7,285	8,500	14,500	10,000
Outcome	New denials and valid concealed handgun permits revoked	164	225	300	300
Output	Number of Courthouse ID's issued	417	1,000	700	700

Performance Measures Descriptions

Performance Measures for the CHL Unit are mostly generated out of the PERMITS system which is the licensing computer system. New Applications received are hand tallied on a calendar. The FY 2021 estimate for the first two performance measures is accurate and a result of an unprecedented demand for CHL licenses for the first half of FY 2021.

Legal / Contractual Obligation

Concealed Handgun licensing is mandated by ORS 166.291-297.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2021	2021	2022	2022
Personnel	\$0	\$528,071	\$0	\$539,764
Contractual Services	\$0	\$45,893	\$0	\$45,893
Materials & Supplies	\$1,341	\$75,693	\$0	\$75,693
Internal Services	\$0	\$101,964	\$17,979	\$75,680
Capital Outlay	\$0	\$47,933	\$0	\$265,579
Total GF/non-GF	\$1,341	\$799,554	\$17,979	\$1,002,609
Program Total:	\$800,895		\$1,020,588	
Program FTE	0.00	4.00	0.00	4.00

Program Revenues				
Fees, Permits & Charges	\$0	\$422,168	\$0	\$655,732
Beginning Working Capital	\$0	\$350,000	\$0	\$300,000
Service Charges	\$111,157	\$27,386	\$99,200	\$46,877
Total Revenue	\$111,157	\$799,554	\$99,200	\$1,002,609

Explanation of Revenues

This program generates \$64,933 in indirect revenues.

General Fund:

\$99,200 - Facility Access ID Badges (Based on actual amount collected in FY 2020.)

Special Ops Fund: \$300,000 - Carry-over from Fiscal Year 2021; \$2,623 - OLCC Fees; \$653,109 - Concealed Handgun Licenses; \$46,877 - In-Person Handgun Safety Classes and On-line Handgun Safety Course (Based on actual amounts collected during the first 6 months of FY 2021.)

Significant Program Changes

Last Year this program was: FY 2021: 60235 Concealed Handgun Permits