



**Program #60235 - Concealed Handgun Permits** FY 2024 Department Requested

**Department:** Sheriff **Program Contact:** Francis Cop  
**Program Offer Type:** Existing **Program Offer Stage:** Department Requested  
**Related Programs:**  
**Program Characteristics:** In Target

**Executive Summary**

The citizens of Oregon have designated certain activities are subject to regulation in order to facilitate a safe and livable community. MCSO's Concealed Handgun Unit equitably administers this program and provides all Multnomah County residents and others in Oregon and Washington, who meet the qualifications set forth by Oregon Revised Statutes (ORS), the opportunity to apply and receive concealed carry licenses.

**Program Description**

The Concealed Handgun Unit administers and manages all aspects of applying for and the issuance of concealed carry licenses. The Unit is responsible for investigating applicants and issuing concealed handgun licenses to those who meet the legal standards set by the ORS. The Unit monitors existing licenses and, when necessary, revokes licenses for reason consistent with the law. The Concealed Handgun Unit processes renewal notifications daily and responds to questions from the public regarding the application process and other concealed carry-related issues.

A secondary function of the Concealed Handgun Unit is the issuance of Expedited Court Access ID cards. These ID Cards are issued as a courtesy to people who regularly need access to the Multnomah County Courthouse for reasons of their employment. Eligibility for Court ID cards is reviewed and tracked in an existing system for issuing cards and tracking card expiration dates.

**Performance Measures**

Measure Type	Primary Measure	FY22 Actual	FY23 Budgeted	FY23 Estimate	FY24 Offer
Output	New/renew concealed handgun permit applications	9,926	11,000	10,200	11,000
Outcome	New/transfer/renewal concealed handgun permits issued	10,943	12,000	11,400	12,000
Outcome	New denials and valid concealed handgun permits revoked	385	400	380	400
Output	Number of Courthouse ID's issued	636	600	762	800

**Performance Measures Descriptions**

Performance Measures for the CHL Unit are generated out of the PERMITS and PERMITIUM systems which is the licensing computer systems.

## Legal / Contractual Obligation

Concealed Handgun licensing is mandated by ORS 166.291-297.

Firearm Purchase Permits is mandated by Oregon Measure 114

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Department Requested General Fund	Department Requested Other Funds
<b>Program Expenses</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>	<b>2024</b>
Personnel	\$0	\$429,629	\$0	\$358,701
Contractual Services	\$0	\$45,889	\$0	\$45,889
Materials & Supplies	\$0	\$75,693	\$0	\$344,511
Internal Services	\$41,917	\$62,691	\$32,495	\$73,005
Capital Outlay	\$0	\$617,894	\$0	\$617,894
<b>Total GF/non-GF</b>	<b>\$41,917</b>	<b>\$1,231,796</b>	<b>\$32,495</b>	<b>\$1,440,000</b>
<b>Program Total:</b>	<b>\$1,273,713</b>		<b>\$1,472,495</b>	
<b>Program FTE</b>	0.00	4.00	0.00	3.00

<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$783,385	\$0	\$885,000
Beginning Working Capital	\$0	\$400,000	\$0	\$500,000
Service Charges	\$75,540	\$48,411	\$95,000	\$55,000
<b>Total Revenue</b>	<b>\$75,540</b>	<b>\$1,231,796</b>	<b>\$95,000</b>	<b>\$1,440,000</b>

## Explanation of Revenues

This program generates \$55,455 in indirect revenues.

General Fund:

\$95,000 - Facility Access ID Badges (Based on actual amount collected in the first 6 months of FY23.)

Special Ops Fund:

\$500,000 - Carry-over from Fiscal Year 2023; \$5,000 - OLCC Fees; \$880,000 - Concealed Handgun Licenses; \$55,000 - In-Person Handgun Safety Classes and On-line Handgun Safety Course (Based on actual amounts collected during the first 6 months of FY 2023.)

## Significant Program Changes

**Last Year this program was:** FY 2023: 60235 Concealed Handgun Permits

1.0 FTE Office Assistant Senior moved to Enforcement Division Support (program offer 60225A).