



**Program #60300 - Corrections Facilities Admin** **FY 2024 Department Requested**

**Department:** Sheriff **Program Contact:** Steve Alexander  
**Program Offer Type:** Administration **Program Offer Stage:** Department Requested  
**Related Programs:**  
**Program Characteristics:** In Target

**Executive Summary**

The Corrections Facilities Division administration provides leadership to Corrections Facilities operations in MCSO detention facilities. It is responsible for developing and guiding implementation of Sheriff's policies and directives in MCSO Corrections Facilities by operational managers and staff supervising Adults in Custody daily.

The Corrections Facilities administration also oversees and determines allocations of resources and personnel throughout the jail system to maintain safe and secure operations for staff and Adults in Custody in addition to ensuring Adults in Custody have access to services while in our care and custody.

**Program Description**

As policies and directives are developed or modified, the Corrections Division Administration works to integrate these into corrections facility operations, providing guidance and direction to operational managers. Corrections Facilities Administration meets with labor leadership to address questions and operational challenges as policies and procedures are implemented into operations. Information collected from Adults in Custody is considered as part of the enactment process to address concerns and ensure there are no disparities in application and address gaps if identified. The Corrections Facilities Division offers support to the citizens of Multnomah County by providing safe and considerate processing of arrestees and constitutionally sound supervision of adults in custody and sentenced offenders. The Corrections Facilities Division is comprised of individuals from various ethnicities, age and cultural backgrounds, leading to a racially diverse team with various skills and problem-solving abilities to serve our Adults in Custody. The Corrections Facilities Admin develops and implements policies to ensure adults in custody have fair and equitable access to treatment and opportunity to address their needs while in custody in a safe environment and encouraging engagement in their care. The Division works collaboratively with the Department of Community Justice and other criminal justice partners to ensure the corrections continuum of services are administered with focus on improving inequities in the corrections system to improve outcomes for populations disproportionately affected by interaction with the criminal justice system. The Corrections Facilities Administration will continue to work closely with Multnomah County Corrections Health and Public Health as our operations evolve in response to the COVID19 pandemic and other infectious disease concerns arise which impact facility capacity and processes. The County and Sheriff's Office recognizes the importance of access to communicate with loved ones while an adult is in custody with the Sheriff's Office. This offer includes funding to provide all adults in custody with two phone calls per week at no cost to them. By providing free access to phone calls for adults in our custody, MCSO ensures those experiencing economic hardship are not adversely impacted by the cost of phone services.

**Performance Measures**

Measure Type	Primary Measure	FY22 Actual	FY23 Budgeted	FY23 Estimate	FY24 Offer
Output	Percent performance measurements met in Division	88%	93%	93%	93%
Outcome	Number of new hires in Corrections Division	46	52	54	56
Output	Number of free phone calls per week offered to adults in custody	2	2	2	2
Outcome	All adults in custody have the opportunity to receive their 2 free phone calls per week (1=yes, 0=no)	1	1	1	1

**Performance Measures Descriptions**

"Percent performance measures met in Division" represents a summation of total Division performance measures. Does not include Corrections Admin.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Department Requested General Fund	Department Requested Other Funds
Program Expenses	2023	2023	2024	2024
Personnel	\$556,422	\$0	\$615,105	\$0
Contractual Services	\$291,720	\$0	\$380,000	\$0
Materials & Supplies	\$61,155	\$0	\$137,000	\$0
Internal Services	\$51,224	\$0	\$39,796	\$0
<b>Total GF/non-GF</b>	<b>\$960,521</b>	<b>\$0</b>	<b>\$1,171,901</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$960,521</b>		<b>\$1,171,901</b>	
<b>Program FTE</b>	2.00	0.00	2.00	0.00

Program Revenues				
Other / Miscellaneous	\$6,979	\$0	\$10,000	\$0
Service Charges	\$964	\$0	\$3,500	\$0
<b>Total Revenue</b>	<b>\$7,943</b>	<b>\$0</b>	<b>\$13,500</b>	<b>\$0</b>

Explanation of Revenues

General Fund:  
 \$3,500 - Marriage Fees  
 \$10,000 - Restitution Fines

Based on FY 2023 mid-year actuals.

Significant Program Changes

Last Year this program was: FY 2023: 60300 Corrections Facilities Admin