

Division: Corrections Facilities Division

Program Characteristics:

Program Description

Booking is the process by which persons subject to arrest enter the criminal justice system. The MCSO Booking Facility serves all Law Enforcement agencies in the county; safely and efficiently admitting and releasing arrestees, and readying them for transfer to both MCSO facilities and outside agencies. The Booking Facility has 18 beds that are included in the jail system bed count. This offer includes the deputies and sergeants working in booking and release 24 hours a day, 7 days a week.

MCSO Deputies are trained in de-escalation and search techniques and work together to provide a safe and secure environment for arrestees coming into the facility. Arrestees come from all areas of the community and often are struggling with addiction or mental health issues. Deputies work with each arrestee upon entry to identify issues and provide arrangements to accommodate arrestee’s individual needs throughout the booking process. Booking also collaborates with Corrections Health, which provides medical screening and care to those arrested. A registered nurse from Corrections Health sees each person to identify and isolate individuals who appear potentially contagious, seriously ill, injured or dangerous, thus protecting the health and safety of the person, the staff, and the community.

Release is the office through which every arrestee and Adult in Custody who is released from custody must pass to return to the community. The Release deputy works closely with transition services, medical/mental health, and Corrections Records to ensure necessary information and documents are provided to individuals being released. Release also ensures individual property is returned upon release.

The Booking and Release Program processes all releases, standard, and in-transit bookings at the Multnomah County Detention Center.

Equity Statement

The MCSO Booking Facility is dedicated to the safe, secure, and equitable processing of all individuals as they enter or exit the criminal justice system. Highly trained staff work collaboratively to provide necessary and individualized care.

Revenue/Expense Detail

	2026 General Fund	2026 Other Funds	2027 General Fund	2027 Other Funds
Personnel	\$12,994,970	\$0	\$13,242,686	\$0
Materials & Supplies	\$21,000	\$0	\$21,000	\$0
Internal Services	\$1,212	\$0	\$11,696	\$0
Total GF/non-GF	\$13,017,182	\$0	\$13,275,382	\$0
Total Expenses:	\$13,017,182		\$13,275,382	
Program FTE	58.24	0.00	58.24	0.00
Total Revenue	\$0	\$0	\$0	\$0

Performance Measures

Performance Measure	FY25 Actual	FY26 Estimate	FY27 Target
Number of standard and in transit bookings processed	19,396	19,675	20,000
Number of releases processed at MCDC	19,539	19,849	20,000