Program #60360 - Corrections Support   FY 2024 Department Requested

Department:	Sheriff	**Program Contact:**	Becky Child
Program Offer Type:	Support	**Program Offer Stage:**	Department Requested
Related Programs:			
Program Characteristics:	In Target		

Executive Summary

The Corrections Support Unit (CSU) is mandatory for the successful and accurate management of arrestee, pretrial, and adults in custody population information. CSU processes adults in custody bookings, transports, releases, court orders, and monitors Federal prisoners. CSU is responsible for being responsive to the public's phone calls regarding all aspects of Detention of adults in custody and for the processing of Forced Population Releases in accordance with the Capacity Management Plan as adopted by the Board of Commissioners. CSU is a 24 hour, 7 days a week, 365 days a year operation.

Program Description

The CSU creates and maintains computerized bookings and releases, captures all adults in custody booking photos, processes all adults in custody court orders, calculates release dates for sentences, makes inter and intra-state transport arrangements for adults in custody, and case manages all Federally held adults in custody following the inter-agency agreement with the Federal Government, Parole and Probation adults in custody and Fugitive adults in custody. CSU provides a 24 hour a day point of contact for the Multnomah County Department of Corrections, processes Forced Releases when a designated population emergency arises, answers the primary public telephone line for all Multnomah County Jails, scans and maintains all custody documents according to State archive rules and regulations and schedules and monitors all persons sentenced to serve weekend sentences.

Corrections Support has the responsibility of ensuring all arrestee information is entered into multiple criminal justice information systems accurately and in a timely manner. In order to ensure the safety and security of corrections staff, law enforcement agencies and the community, the CSU must be meticulous and thorough in processing bookings, transports, court orders, sentences and releases. The Unit is diligent in safeguarding the rights of all adults in custody and arrestees, thereby limiting the county's liability exposure. Unit staff members work closely and collaboratively with other agencies such as the United States Marshal's Service, US Department of Homeland Security, the State of Oregon Court system, the District Attorney's Office, and the Department of Community Justice of Multnomah County.

The CSU ensures all information processed is properly recorded, archived and secured. Only those persons or entities having a need or right to know are allowed access. The CSU processes and protocols allow for accurate retrieval of information consistent with governing provisions.
The CSU processes and performs the duties associated with Forced Population Releases, which occur during a jail population emergency. CSU's thorough protocol ensures the "least dangerous" adults in custody are released to the community.

Performance Measures

Measure Type	Primary Measure	FY22 Actual	FY23 Budgeted	FY23 Estimate	FY24 Offer
Output	Number of computer bookings	14,200	33,000	16,000	33,000
Outcome	Number of sentence release date calculations	2,900	11,000	3,600	11,000

Performance Measures Descriptions

Computer Bookings include Standard, In Transit, and Turn Self in Bookings. Both the number of bookings and calculated sentence release dates were generated from SWIS Monthly reports. *Due to COVID measures to limit our facility populations, our performance measures were directly affected by those restrictions. One restriction was the limitations on booking criteria which limited the charges that an arresting agency could lodge in our facilities.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Department Requested General Fund	Department Requested Other Funds
Program Expenses	**2023**	**2023**	**2024**	**2024**
Personnel	$4,409,605	$0	$4,629,889	$0
Contractual Services	$821	$0	$500	$0
Materials & Supplies	$76,708	$0	$17,500	$0
Internal Services	$49,507	$0	$55,679	$0
Total GF/non-GF	**$4,536,641**	**$0**	**$4,703,568**	**$0**
Program Total:	**$4,536,641**		**$4,703,568**	
Program FTE	37.00	0.00	36.00	0.00

Program Revenues				
Other / Miscellaneous	$3,286	$0	$15,000	$0
Service Charges	$26,400	$0	$20,000	$0
Total Revenue	**$29,686**	**$0**	**$35,000**	**$0**

Explanation of Revenues

General Fund:
$20,000 - Social Security Incentive Revenue
$15,000 - Report Requests

Based on FY23 mid-year actuals.

Significant Program Changes

Last Year this program was: FY 2023: 60360 Corrections Support

1.0 FTE MCSO Records Technician moved to SB1145 Reduction (program offer 60330I).