



**Program #60410A - Court Services - Courthouse** FY 2024 Proposed

**Department:** Sheriff **Program Contact:** Stephen Reardon  
**Program Offer Type:** Existing **Program Offer Stage:** Proposed  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

The MCSO Court Services Unit (CSU) is a customer service focused source of security safeguarding the courts, staff, jurors, public, and adults in custody, while ensuring the new Multnomah County Central Courthouse is safe and accessible for everyone involved in the judicial process. The CSU is a multidiscipline unit consisting of both Corrections Division and Law Enforcement Division staff.

**Program Description**

The Multnomah County Central Courthouse (MCCCH) represents one of the highest volume court facilities in the State of Oregon with an average of 1,500 visitors and 500 staff members being screened each day, pre-COVID-19, to attend a variety of both routine and highly volatile court matters. A commitment to addressing all court matters with a customer service-oriented approach is a priority that continues to ensure the CSU meets the MCSO mission of exemplary service.

The CSU is responsible for providing a safe, accessible court process for everyone who visits the MCCCH. By utilizing staff from both the Law Enforcement Division and the Corrections Division, the CSU is able to provide a comprehensive response to the myriad of in custody and out of custody court matters that occur daily. One of the primary missions of the CSU is to facilitate the appearance of approximately 50-70 adults in custody who are scheduled on the court docket each day, pre-COVID-19.

In addition to the routine activities at the Courthouse, CSU staff are available to respond to both security and medical emergencies within the courthouse. They are also responsible for developing security plans for volatile or high-profile court matters, which may include victims, multiple co-defendants, media presence, or other outside influences that must be considered.

A backlog of cases created by the impacts to court operations during the pandemic will create an increase in activity for the CSU. Staff have adopted innovative solutions working the judiciary to increase the number of matters being seen each day, doing its part to limit the impacts of a delayed adjudication for those in MCSO custody.

**Performance Measures**

Measure Type	Primary Measure	FY22 Actual	FY23 Budgeted	FY23 Estimate	FY24 Offer
Output	Number of individuals taken into custody	169	450	157	170
Outcome	Number of court proceedings requiring a staff member	4,276	10,500	3,477	3,500

**Performance Measures Descriptions**

"Number of individuals taken into custody" represents book and keeps as ordered by the Judges and warrants discovered during court proceedings and those who turn themselves into custody. Data retrieved from Courthouse Facility stats which are recorded daily.

**Revenue/Expense Detail**

	<b>Adopted General Fund</b>	<b>Adopted Other Funds</b>	<b>Proposed General Fund</b>	<b>Proposed Other Funds</b>
<b>Program Expenses</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>	<b>2024</b>
Personnel	\$4,361,343	\$0	\$4,793,295	\$0
Contractual Services	\$77,144	\$0	\$5,000	\$0
Materials & Supplies	\$37,811	\$0	\$22,000	\$0
Internal Services	\$594,359	\$0	\$651,679	\$0
<b>Total GF/non-GF</b>	<b>\$5,070,657</b>	<b>\$0</b>	<b>\$5,471,974</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$5,070,657</b>		<b>\$5,471,974</b>	
<b>Program FTE</b>	23.00	0.00	22.00	0.00

<b>Program Revenues</b>				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

**Significant Program Changes**

**Last Year this program was:** FY 2023: 60410A Court Services - Courthouse

1.0 FTE Deputy Sheriff moved to Court Services JJC (program offer 60410C).