

**Department:** Sheriff **Program Contact:** Katie Burgard  
**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Adopted  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

The Classification Unit is a specialized unit comprised of skilled Corrections Deputies, whose primary function is to determine appropriate housing of adults in custody during an initial interview using an objective jail classification instrument. The Classification Unit staff interview every pretrial arrestee and sentenced offender to determine appropriate housing based upon criminal charge, institutional behavior, risk, and programmatic needs. This process assists in ensuring the safety of adults in custody and the safety of staff while supporting efficient management of MCSO's corrections facilities.

**Program Summary**

The Classification Unit is responsible for maintaining a classification system that provides housing configurations used to create safe separations for pretrial adults in custody and sentenced offenders of different risk and need levels. Important factors when determining appropriate housing for an adult in custody include; criminal charge, institutional behavior, risk, and programmatic needs. The Unit's primary goal is to operate an objective classification system that provides for separations between violent and non-violent offenders and to facilitate movement through administrative processes from the most restrictive housing to the least restrictive housing in a safe and structured manner. This is a critical element to ensure that the jail meets a reasonable standard of care required by the United States Constitution.

Best practice has shown that utilizing an objective classification process is key. This process creates a structure that allows in custody adults who require special housing or have special needs to be housed in an environment with those of like needs. Adults in custody who create the potential for compromising safety and security are housed in more restrictive environments with enhanced security as appropriate. The objective classification process is also designed to identify programmatic needs and provide adequate services and programs to assist in custody adults in building positive life-skills with the ultimate goal of successful re-entry into the community.

Finally, the Classification Unit is also responsible to provide an in custody disciplinary process that is fair and balanced to maintain proper order in the corrections facilities as well as to promote human values, individual dignity, and socially desirable changes in attitude and behavior. Holding adults in custody accountable while under the supervision of the Multnomah County Sheriff's Office is critical to maintain order within the system. It also creates incentives to cooperate while in custody and maintains a safe work environment for both employees and adults in custody.

**Performance Measures**

Measure Type	Primary Measure	FY17 Actual	FY18 Purchased	FY18 Estimate	FY19 Offer
Output	Number of (rule violation) assaults on inmates agency wide	103	95	85	85
Outcome	Number of (rule violation) assaults on staff agency wide	96	90	75	75
Output	Classification interviews in Reception	20,764	22,500	20,000	20,000
Outcome	Prison Rape Elimination Act (PREA) investigations initiated during interview	101	100	80	80

**Performance Measures Descriptions**

Assault rule violation data is based on number of assaults in MDCD and MCIJ and are from the Excel spreadsheet maintained by the Hearings Officers.

Classification interview data pulled from CIMS General Audit Report, Classification Triages Processed and PREA.

## Legal / Contractual Obligation

The Sheriff is mandated by statute to maintain the local detention facility(s) within his jurisdiction. Local Detention Classification mechanisms are mandated to maintain safe and humane detention facilities by Statute and a multitude of case law

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2018	2018	2019	2019
Personnel	\$3,285,579	\$0	\$3,278,689	\$0
Materials & Supplies	\$31,971	\$0	\$32,610	\$0
Internal Services	\$14,718	\$0	\$26,277	\$0
<b>Total GF/non-GF</b>	<b>\$3,332,268</b>	<b>\$0</b>	<b>\$3,337,576</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$3,332,268</b>		<b>\$3,337,576</b>	
<b>Program FTE</b>	20.00	0.00	20.00	0.00

Program Revenues				
Other / Miscellaneous	\$250	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$250</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

**Last Year this program was:** FY 2018: 60036 Classification

This program offer was moved from the Corrections Facilities Division to the Corrections Services Division which includes 20.00 FTE.