

**Department:** Sheriff **Program Contact:** Stephen Pina  
**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Proposed  
**Related Programs:**  
**Program Characteristics:**

### Executive Summary

The Inmate Welfare Fund (IWF), overseen by Sheriff's command staff and civilian members, provides services to arrestees, pretrial defendants, and sentenced offenders including banking, chaplain resources, library materials, as well as to assist in-custody adults who are indigent. Through the sales of commissary items and other sources, the IWF provides direct services and products to incarcerated adults for the benefit of all adults in custody that otherwise may not be funded.

### Program Summary

The IWF trust fund provides an in-house banking system that enables adults in custody to safely deposit funds and utilize these funds for numerous purposes, including the purchase of commissary items. The revenues from commissary provide additional services, including chaplain resources, library materials, as well as to assist in-custody adults who are indigent.

The IWF is fully funded by profits from the adults in custody, for the adults in custody. The IWF contributes to institutional tranquility in a variety of ways. Commissary, which is part of the IWF, successfully provides culturally compatible products at a competitive cost. Furthermore, these profits pay for chaplain resources and library materials, which meets the needs of adults in custody, as well as contributes to morale and a positive environment for both staff and in-custody adults.

### Performance Measures

Measure Type	Primary Measure	FY17 Actual	FY18 Purchased	FY18 Estimate	FY19 Offer
Output	Number of offenders participating in Law Library	2,808	5,000	2,808	2,808
Outcome	Number of hours of Law Library access provided to the participants	5,616	7,000	5,616	5,616

### Performance Measures Descriptions

"Number of offenders..." from daily Law Library Move Lists returned by Deputies entered by Law Library Counselor in an Excel file. "Number of hours..." from facility Law Library Schedules and daily Law Library Move Lists (Total possible sessions - sessions not conducted), x 2 (each session = 2 hours) then entered by Law Library Counselor in an Excel file. The law library is in electronic format. Law library activity has decreased due to Dorms closing/reduced jail bed capacity at MCIJ.

## Legal / Contractual Obligation

Charter 6.50(1)  
Operational Procedures 06.106.010 – 06.106.088

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	<b>2018</b>	<b>2018</b>	<b>2019</b>	<b>2019</b>
Materials & Supplies	\$0	\$15,063	\$0	\$7,233
Internal Services	\$0	\$52,937	\$0	\$47,267
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$68,000</b>	<b>\$0</b>	<b>\$54,500</b>
<b>Program Total:</b>	<b>\$68,000</b>		<b>\$54,500</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Indirect for Dept. Admin	\$5,227	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$46,000	\$0	\$38,500
Service Charges	\$0	\$22,000	\$0	\$16,000
<b>Total Revenue</b>	<b>\$5,227</b>	<b>\$68,000</b>	<b>\$0</b>	<b>\$54,500</b>

## Explanation of Revenues

Inmate Welfare Trust Fund:  
Charges for Service-\$16,000 - Records Req, Hearings Fees, Statement Requests, Grievance Fees, Food Handlers Cert Fee  
Sales to the Public-\$36,000 - Hygiene Kits & Copies  
Fines & Forfs-\$2,500 - Disciplinary Fines  
Based on FY 18 Mid-year actuals (Jul-Sep)

## Significant Program Changes

**Last Year this program was:** FY 2018: 60045 Inmate Welfare

Within this fiscal year, 118 jail beds were unfunded resulting in a significant impact to the number of offenders accessing the Law Library.

This program offer was moved from the Corrections Facilities Division to the Corrections Services Division.