

Department: Sheriff **Program Contact:** Travis Gullberg
Program Offer Type: Existing Operating Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics:

Executive Summary

The Civil Unit provides enforcement services for the civil and probate court system. Notice and enforcement actions originate through the civil, probate, and family courts and are processed through the delivery and services conducted by the Civil Unit. Civil enforcement actions are statutorily mandated to the Sheriff.

Program Summary

The Civil Unit delivers all court action documents through written notification to parties of a pending action. Through the Civil Unit, court orders to seize and sell property, satisfy landlord/tenant actions, and enforce child custody disputes are conducted in an objective, fair, and equitable manner in compliance with Oregon statutes and rules on civil procedure.

Through probate court, families, police officers, and other interested parties seek involuntary commitment for allegedly mentally ill persons suffering from episodes so debilitating that they are a danger to themselves or others. The Civil Unit deputy locates, transports, and provides security for the person and the court.

When domestic violence threatens the family unit, deputies in the Civil Unit serve domestic violence restraining orders to protect family members from violence and aggressive behavior.

Civil Unit deputies experience incidents of physical resistance while performing their duties. In particular, evictions may involve individuals who barricade themselves requiring a substantial dedication of resources and time. Often times, these incidents require additional response to gain entry into the residence to execute the eviction, while also ensuring the safety of nearby citizens. Persons subject to the court's orders have threatened harm to uniformed staff, displayed firearms, discharged firearms, and fortified apartments and homes to prevent the court action.

A balanced public safety system provides citizens the ability and right to address their grievances in a safe, fair, and equitable manner, and the Civil Unit ensures that this mandated service is performed effectively to meet the needs of the court and the community.

Performance Measures

Measure Type	Primary Measure	FY19 Actual	FY20 Budgeted	FY20 Estimate	FY21 Offer
Output	Number of individuals served through civil process	9,401	11,000	7,626	8,000
Outcome	Percent protective orders served	53%	65%	37%	40%
Output	Number of evictions	903	850	903	950

Performance Measures Descriptions

Data from the "Civil Process" data base. Lower man hours were available to serve paper due to staffing. On RO's, addresses may include "unknown" or "homeless" which are almost impossible to find.

Legal / Contractual Obligation

ORS 107.720-730, 206.010-070 and 180, 433.355, 93.530 and Chapter 23. Oregon Rules on Civil Procedure Rule 7.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2020	2020	2021	2021
Personnel	\$1,294,282	\$0	\$1,390,506	\$0
Contractual Services	\$1,220	\$0	\$1,220	\$0
Materials & Supplies	\$42,054	\$0	\$42,054	\$0
Internal Services	\$167,332	\$0	\$222,140	\$0
Total GF/non-GF	\$1,504,888	\$0	\$1,655,920	\$0
Program Total:	\$1,504,888		\$1,655,920	
Program FTE	8.00	0.00	8.00	0.00

Program Revenues				
Fees, Permits & Charges	\$188,183	\$0	\$190,147	\$0
Service Charges	\$220,250	\$0	\$224,000	\$0
Total Revenue	\$408,433	\$0	\$414,147	\$0

Explanation of Revenues

General Fund:

\$190,147 - Civil Process Fees and Civil Foreclosure Fees due to property sales

\$220,000 - Circuit Court Revenue

\$4,000 - Reimbursement for State Extraditions

Based on FY 2020 mid-year actuals.

Significant Program Changes

Last Year this program was: FY 2020: 60510A-20 Civil Process