Program #60510 - Civil Process   FY 2024 Adopted

Department: Sheriff   **Program Contact:**   Doug Asboe

Program Offer Type: Existing   **Program Offer Stage:** Adopted

Related Programs:

Program Characteristics:

Executive Summary

The Multnomah County Sheriff's Office (MCSO) Civil Unit provides enforcement services for the civil and probate court systems. Notices and enforcement actions originate through the courts and are processed through the delivery and services conducted by the Civil Unit. Civil enforcement actions are statutorily mandated to the Sheriff.

Program Description

The Civil Unit delivers all court action documents through written notification to parties of a pending action. Through this program, court orders to seize and sell property, satisfy landlord/tenant actions, and enforce child custody disputes are conducted in an objective, fair, and equitable manner in compliance with Oregon statutes and rules on civil procedure.

When domestic violence threatens the family, deputies in the Civil Unit serve domestic violence restraining orders to protect family members from violence and aggressive behavior. The Civil Unit collaborates with the MCSO Gun Dispossession/Restraining Order Unit, focusing on retrieving firearms from respondents in the restraining orders.

Through probate court, families, police officers and other interested parties seek involuntary commitment for alleged mentally ill persons suffering from episodes so debilitating that they are a danger to themselves or others. In these cases, Civil Unit deputies provide security during the Civil Commitment hearing.

While preforming their statutorily mandated duties, Civil Unit deputies experience many challenging situations, including those that require a substantial amount of additional resources and a significant amount of time to complete the civil process, while also ensuring the safety of the community. All members are trained in utilizing de-escalation techniques and conflict resolution skills to assist in resolving these challenging situations in a peaceful manner. Additionally, every community member served an eviction is provided a resource list with phone numbers and addresses to assist in resolving their situation.

A balanced public safety system provides community members the ability and right to address grievances in a safe, fair, and equitable manner while also ensuring that these mandated services are performed effectively to meet the needs of all.

Performance Measures

Measure Type	Primary Measure	FY22 Actual	FY23 Budgeted	FY23 Estimate	FY24 Offer
Output	Number of individuals served through civil process	4,485	3,500	4,300	4,500
Outcome	Percent protective orders served	56%	60%	55%	60%
Output	Number of evictions	497	600	720	800

Performance Measures Descriptions

Data collected from the "Civil Process" database. Lower deputy hours were available to serve paper due to staffing. On RO's, addresses may include "unknown" or "homeless" which are almost impossible to find. Evictions are increasing back to pre-Covid years.

Legal / Contractual Obligation

ORS 107.720-730, 206.010-070 and 180, 433.355, 93.530 and Chapter 23. Oregon Rules on Civil Procedure Rule 7.

Revenue/Expense Detail

Program Expenses	Adopted General Fund 2023	Adopted Other Funds 2023	Adopted General Fund 2024	Adopted Other Funds 2024
Personnel	$1,571,654	$0	$1,659,141	$0
Contractual Services	$1,220	$0	$1,000	$0
Materials & Supplies	$38,079	$0	$26,000	$0
Internal Services	$151,501	$0	$160,308	$0
Total GF/non-GF	**$1,762,454**	**$0**	**$1,846,449**	**$0**
Program Total:	**$1,762,454**		**$1,846,449**	
Program FTE	8.00	0.00	8.00	0.00

Program Revenues				
Fees, Permits & Charges	$133,725	$0	$164,000	$0
Service Charges	$152,829	$0	$114,000	$0
Total Revenue	**$286,554**	**$0**	**$278,000**	**$0**

Explanation of Revenues

General Fund:
$164,000 - Civil Process Fees and Civil Foreclosure Fees due to property sales
$86,000 - Circuit Court Revenue
$28,000 - Reimbursement for State Extraditions

Based on FY23 mid-year actuals.

Significant Program Changes

Last Year this program was: FY 2023: 60510A Civil Process