

### Program #40004B - Ambulance Service Plan Consulting Services

4/17/2017

Department: Health Department Program Contact: Darrell Knott

Program Offer Type: Support Program Offer Stage: As Proposed

**Related Programs:** 

Program Characteristics: One-Time-Only Request

## **Executive Summary**

The Ambulance Service Plan was recently updated December 8, 2016 to reflect changes that have occurred in healthcare and the industry over the last 20 years. This was necessary prior to issuing a RFP for emergency ambulance services. The current contract for ambulance services expires in August, 2018. This funding will support continuation of an industry expert consultant for the Ambulance Plan process and the subsequent RFP.

## **Program Summary**

The Emergency Medical Services Program is designed to meet the County's responsibility under Oregon Revised Statute (ORS) 682. This ORS requires certain components be designed and present to ensure high quality Ambulance Transport to everyone within the County boarders. The actual ambulance transportation is provided by a contractor. The Program provides oversight, regulation, and coordination between the Ambulance Provider, Fire Medical First Response, Hospital and Healthcare Systems, and other agency and individual participants.

This proposed funding will pay for industry specific consulting services to assist the Program and the County with Emergency Medical Services (EMS) system planning, review and revision of the County's Ambulance Service Plan (ASP), and procurement of ambulance services in a multi-year project. The Ambulance Service plan was written and adopted in 1994, a updated plan was completed and approved by the Board on December 8, 2016 Ordinance 1238. The Emergency Ambulance Service Contract is currently on a contract extension through a special procurement provision of purchasing rules. Through resolution 2013-138, the Board authorized the special procurement and directed the Program to conduct EMS planning and RFP procurement for a new ambulance service contract by Sept 1, 2018. The expert consultant is needed to complete the planning and subsequent procurement process.

The project is currently on schedule and on track to complete on time. FY17 is anticipated to end with the public release of the Emergency Ambulance RFP. The significant work to be completed in FY18 will involve the completion of the RFP process in coordination with procurement and the EMS Program. The specific work to be completed includes the following key items: execution of the approved RFP process that will be approved and coordinated with County procurement, develop, plan, and hold a pre-bid conference for potential proposers, document all interactions, questions and responses through the RFP process, identify, vet, and enlist a expert panel for evaluation of the proposals, ensure a work plan is in place for the expert panel review process, document all activities associated with the procurement evaluation process including panel process, work plan, and conducting the process itself, provide technical assistance as required in determining the best proposal and recommending a award of contract, assist in post RFP contract negotiations, develop transition plan from current contract to new contract, monitor and assist in final implementation of new contract.

| Performar       | Performance Measures                           |                |                   |                  |               |  |  |  |  |  |
|-----------------|--|----------------|-------------------|------------------|---------------|--|--|--|--|--|
| Measure<br>Type | Primary Measure                                | FY16<br>Actual | FY17<br>Purchased | FY17<br>Estimate | FY18<br>Offer |  |  |  |  |  |
| Output          | % of scheduled contracted milestones completed | na/-           | 90%               | 100%             | 90%           |  |  |  |  |  |
| Outcome         | % of contracted milestones completed on time   | na/-           | 90%               | 100%             | 90%           |  |  |  |  |  |

#### **Performance Measures Descriptions**

# Revenue/Expense Detail

|                      | Proposed General<br>Fund | Proposed Other Funds | Proposed General<br>Fund | Proposed Other<br>Funds |  |
|----------------------|--------------------------|----------------------|--------------------------|-------------------------|--|
| Program Expenses     | 2017                     | 2017                 | 2018                     | 2018                    |  |
| Contractual Services | \$0                      | \$0                  | \$100,000                | \$0                     |  |
| Total GF/non-GF      | \$0                      | \$0                  | \$100,000                | \$0                     |  |
| Program Total:       | \$0                      |                      | \$100,000                |                         |  |
| Program FTE          | 0.00                     | 0.00                 | 0.00                     | 0.00                    |  |

| Program Revenues |     |     |     |     |  |  |
|------------------|-----|-----|-----|-----|--|--|
| Total Revenue    | \$0 | \$0 | \$0 | \$0 |  |  |

## **Explanation of Revenues**

# Significant Program Changes

Last Year this program was: FY 2017: 40004B Ambulance Service Plan Consulting Services

Updated Ambulance Service Plan approved by County Board on December 8th, 2016 for implementation on September 1, 2018.