

Program #60025 - Concealed Handgun Permits

Program Contact: Francis Cop 4/17/201

Department: Sheriff

Existing Operating Program

Program Offer Type: Related Programs:

Program Characteristics:

Program Offer Stage: As Proposed

Executive Summary

The citizens of Oregon have designated certain activities be regulated in order to facilitate a safe and livable community. MCSO's Concealed Handgun Unit equitably administers this highly-specialized program such that all Multnomah County residents and others in Oregon & Washington who meet the qualifications set forth by Oregon Revised Statues (ORS) are afforded the opportunity to apply and receive concealed carry licenses.

Program Summary

The Concealed Handgun Unit administers and manages all aspects of applying for and the issuance of concealed carry licenses. The Unit is responsible for investigating applicants and issuing concealed handgun licenses to those who meet the legal standards set by the ORS. The Unit monitors existing licenses and, when necessary, revokes licenses for reason consistent with the law. The Concealed Handgun Unit processes renewal notifications on a monthly basis and responds to questions from the public regarding the application process and other concealed carry related issues. A secondary function of the Concealed Handgun Unit is the issuance of Expedited Court Access ID cards. These ID Cards are issued as a courtesy to people who regularly need access to the Multnomah County Courthouse for their employment. Eligibility for Court ID cards is reviewed and tracked in an existing system for issuing cards and tracking the card expiration dates. The existing system was designed to be standalone and have a long term software life, saving cost by obviating the need to purchase additional software for this function.

Performance Measures									
Measure Type	Primary Measure	FY16 Actual	FY17 Purchased	FY17 Estimate	FY18 Offer				
Output	New/renew concealed handgun permit applications	9143	8500	8700	8600				
Outcome	New/transfer/renewal concealed handgun permits issued	7785	8500	8500	8,500				
Outcome	New denials and valid concealed handgun permits revoked	223	200	225	225				
Output	Number of Courthouse ID's issued	609	1000	1110	1100				

Performance Measures Descriptions

Performance Measures for the CHL Unit are mostly generated out of the PERMITS system which is the licensing computer system. New Applications received are hand tallied on a calendar.

Legal / Contractual Obligation

Concealed Handgun licensing is mandated by ORS 166.291-297.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2017	2017	2018	2018
Personnel	\$0	\$356,484	\$0	\$369,307
Contractual Services	\$0	\$94,241	\$0	\$94,241
Materials & Supplies	\$1,282	\$109,341	\$1,282	\$174,236
Internal Services	\$10,187	\$54,934	\$0	\$101,301
Total GF/non-GF	\$11,469	\$615,000	\$1,282	\$739,085
Program Total:	ogram Total: \$626,469		\$740,367	
Program FTE	0.00	3.00	0.00	3.00

Program Revenues							
Indirect for Dept. Admin	\$37,580	\$0	\$56,807	\$0			
Fees, Permits & Charges	\$0	\$403,000	\$0	\$431,085			
Beginning Working Capital	\$0	\$200,000	\$0	\$300,000			
Service Charges	\$75,000	\$12,000	\$117,891	\$8,000			
Total Revenue	\$112,580	\$615,000	\$174,698	\$739,085			

Explanation of Revenues

General Fund:

\$117,891 - Facility Access ID Badges

Special Ops Fund:

\$300,000 - Carry-over from Fiscal Year 2017

\$6,000 - OLCC Fees

\$425,085 - Concealed Handgun Licenses

\$8,000 - Handgun Safety Classes

Significant Program Changes

Last Year this program was: FY 2017: 60070 Concealed Handgun Permits

In Fiscal Year 2017, this program offer was moved from the Law Enforcement Division to the Business Services Division. This move included 3.0 FTE.