Multnomah County				
Program #72013 - Capit	al Asset Strategic Planning			4/17/2017
Department:	County Management	Program Contact:	Peggidy Yates	
Program Offer Type:	Existing Operating Program	Program Offer Stage:	As Proposed	
Related Programs:				
Program Characteristic	s:			

Executive Summary

The purpose of the Capital Asset Strategic Planning is to guide and coordinate the county's capital asset strategic planning process, create and monitor a countywide capital "master plan", and link capital planning to financial planning through integrated financial modeling. This program works with the central Budget Office and Chief Financial Officer to create an integrated capital budget that addresses connections between infrastructure costs, debt capacity and ongoing operating costs.

Program Summary

In order to ensure effective management of capital assets, the Government Finance Officers Association (GFOA) recommends that local governments prepare multi-year capital plans that clearly identify major infrastructure projects and their impact on operating budgets. A 2015 audit by the Multnomah County Auditor identified this as a need within Multnomah County and called for increased participation of the Budget Director and CFO in this process.

The Capital Asset Strategic Planning team is responsible for the creation and maintenance of a long-term capital asset management "master" plan with a 15 – 20 year timeline. The Capital Planning Director, with support of key departmental stakeholders, oversees the planning process and final capital master plan. This includes working in conjunction with the Budget Office to align the forecasted revenue and expenditure trends, evaluate financing strategies, and connect capital plans to yearly operating budgets and countywide financial planning. The director also staffs both a Capital Projects Steering Committee and a Capital Projects Technical work group. This program works with the central Budget Office to research, analyze, and make recommendations on the creation of a separate capital budget for inclusion in the county's annual budget document.

The budget analyst performs the analysis necessary to support a robust strategic plan, including cash-flow modeling, costbenefit analysis, forecasts of financial condition and trends, and other research as required. The budget analyst also prepares reports and supporting documents to assist stakeholders in the planning and monitoring process.

This team is located in the Department of County Management and reports directly to the Chief Operating Officer.

Measure Type	Primary Measure	FY16 Actual	FY17 Purchased	FY17 Estimate	FY18 Offer
Output	Infrastructure Need Report	N/A	N/A	1	0
Outcome	Percent of future infrastructure needs accurately identified	N/A	100%	0	100%
Output	Development of long-range capital management "master plan"	N/A	1	0	1
Output	Annual report on capital planning program presented to the Board of County Commissioners	N/A	1	0	1

The Capital Asset Strategic Planning Program was a new program offer in FY16. First year milestones include the hiring of a capital planning director, formation of a capital planning steering committee charter and a scaled implementation plan. The program is expected to be fully implemented over fiscal years 2016 - 2018.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds		
Program Expenses	2017	2017	2018	2018		
Personnel	\$275,232	\$0	\$215,060	\$0		
Contractual Services	\$0	\$0	\$155,914	\$0		
Materials & Supplies	\$7,750	\$0	\$8,520	\$0		
Internal Services	\$1,826	\$0	\$25,045	\$0		
Total GF/non-GF	\$284,808	\$0	\$404,539	\$0		
Program Total:	\$284	\$284,808		\$404,539		
Program FTE	2.00	0.00	1.00	0.00		
Program Revenues						
Total Revenue	\$0	\$0	\$0	\$0		

This program is supported by county General Fund revenues, of which \$100,000 is one-time-only.

Significant Program Changes

Last Year this program was: FY 2017: 72013 Capital Asset Strategic Planning

1.00 FTE position reallocated to Professional Services for FY 2018