

#### Program #78405 - Countywide Strategic Sourcing

**Program Contact:** Tony Dornbusch

County Assets **Department:** 

**Program Offer Type:** Program Offer Stage: As Proposed Administration

**Related Programs:** 

**Program Characteristics:** 

### **Executive Summary**

County-wide Strategic Sourcing focuses services on holistic (County-wide) data driven strategic planning to define and drive improved Strategic Sourcing, Procurement and Contract Administration outcomes. This unit works collectively with the other DCA Administrative Service Hub units to deliver services across the entire County.

## **Program Summary**

This offer focuses on the development, implementation, oversight and direct delivery of the strategic sourcing practices across the County. This organization reports to the Manager of Strategic Sourcing, Procurement and Contract Administration, who reports to the Director of DCA.

The program includes Strategic Sourcing Analysts and a Strategic Sourcing Data Analyst in order to provide strategy. leadership, practice development, oversight and monitoring, detailed spend analysis, strategic sourcing plans and compliance analysis/oversight for hundreds of contracts and millions of dollars each year.

This program is responsible for addressing the strategic sourcing needs of all County Departments across all commodities and types of transactions, which includes commercial, personal services, construction, lease, software, technology goods and services, maintenance and repair, and architectural services. Support also includes collaboration with departmental partners in the review of Administrative Procedures, policies and the implementation of best practices as necessary, in support of strategic sourcing initiatives.

Strategic Sourcing is the practice of taking a holistic approach to the selection and sourcing of goods and services necessary to meet the requirements of an organization's operations. This effort includes several key tenets or procurement best practices: (1) Consolidating spend across all buyers with a small number of supplier partners so that the best prices can be achieved, (2) Considering the total life cycle cost of a product and service (not just the purchase price) when making a procurement decision. (3) Building mutually beneficial strategic partnership relationships with key suppliers. (4) Leveraging the capabilities and services of supplier partners to reduce internal operating costs, and (5) Leveraging technology to reduce operating costs, better manage spend and achieve better prices.

Performance Measures								
Measure Type	Primary Measure	FY16 Actual	FY17 Purchased	FY17 Estimate	FY18 Offer			
Output	Strategic Sourcing Initiatives undertaken and completed	6	8	19	18			
Outcome	Percent of goods available from and purchased via Multco MarketPlace	36%	45%	33%	35%			

#### **Performance Measures Descriptions**

PM #1 Output - Strategic Sourcing Initiatives undertaken and completed reflects the implementation rate of the County's Strategic Sourcing practices, which improve strategic purchases.

PM #2 Outcome - Percentage of annual goods purchased via the County's Multco MarketPlace indicates the volume of spending that has been driven to the e-Marketplace where contracts and controls are in place for all available purchases.

4/17/201

## **Legal / Contractual Obligation**

Oregon Revised Statues (ORS) 279A, 279B, and 279C establish requirements affecting the County's procurement and contracting practices. State Qualified Rehabilitation Facilities laws are enforced via purchasing through the Multco MarketPlace.

# Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2017	2017	2018	2018
Personnel	\$450,077	\$0	\$448,626	\$0
Materials & Supplies	\$5,000	\$0	\$4,750	\$0
Internal Services	\$44,920	\$0	\$34,256	\$0
Total GF/non-GF	\$499,997	\$0	\$487,632	\$0
Program Total:	\$499,997		\$487,632	
Program FTE	3.40	0.00	3.40	0.00

Program Revenues					
Total Revenue	\$0	\$0	\$0	\$0	

## **Explanation of Revenues**

This program is funded in the General Fund.

# **Significant Program Changes**

Last Year this program was: FY 2017: 78405 Countywide Strategic Sourcing

No significant changes.