

### Program #78316 - IT Shared Operating Expenses

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**Department:** County Assets **Program Contact: Program Offer Type:** Internal Service Program Offer Stage: As Adopted

**Related Programs:** 78320

**Program Characteristics:** 

### **Executive Summary**

This program offer accounts for shared expenses of the IT Division. It includes Facilities and Administrative Hub costs, some software licensing and maintenance costs for identified enterprise systems, and the budget for IT trainers that work in the County's Talent Development group in the Department of County Management.

## **Program Summary**

This program provides a central accounting location for costs that accrue to the IT Division as a whole. Facility charges for the division's two primary locations (in the Multnomah and Lincoln Buildings) and the cost of IT trainers supported by the IT organization to provide IT training and consultation countywide are also budgeted in this program offer. Software licensing and maintenance costs for four systems used throughout the County (Questica, Multco Marketplace, NeoGov, and Telecom Expense Management) are also included in this program.

Performance Measures									
Measure Type	Primary Measure	FY16 Actual	FY17 Purchased	FY17 Estimate	FY18 Offer				
Output	Timely repayment of borrowed funds.	100%	100%	100%	100%				
Outcome	Revenue collection is accurate and timely.	100%	95%	95%	95%				

#### **Performance Measures Descriptions**

PM #1 Output Measure - the accounting process to track repayment of borrowed funds passes through this program offer. Timely reconciliation of the amounts is required to accurately reflect ongoing expenses and remaining balances. PM #2 Outcome Measure - the accounting process to track the incoming revenue tied to this program offer requires accurate and timely processing to support periodic reporting of remaining balances.

# **Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2017	2017	2018	2018
Personnel	\$0	\$683,225	\$0	\$818,146
Materials & Supplies	\$0	\$578,351	\$0	\$712,034
Internal Services	\$0	\$5,071,851	\$0	\$10,728,211
Unappropriated & Contingency	\$0	\$884,510	\$0	\$884,510
Total GF/non-GF	\$0	\$7,217,937	\$0	\$13,142,901
Program Total: \$7,217,937		\$13,142,901		
Program FTE	0.00	3.00	0.00	3.00

Program Revenues								
Other / Miscellaneous	\$0	\$6,333,427	\$0	\$12,258,391				
Beginning Working Capital	\$0	\$884,510	\$0	\$884,510				
Total Revenue	\$0	\$7,217,937	\$0	\$13,142,901				

# **Explanation of Revenues**

County IT service costs are allocated to departments based on usage, services received, and other metrics.

## Significant Program Changes

Last Year this program was: FY 2017: 78316 IT Shared Operating Expenses

Debt repayment associated with the Network Convergence and East County Data Center projects was completed in FY2017. In FY2018, debt repayment associated with the Enterprise Resource Planning program will begin and continue for an estimated length of seven years. The estimate to be collected for each year will be calculated and included in the budget for each year.