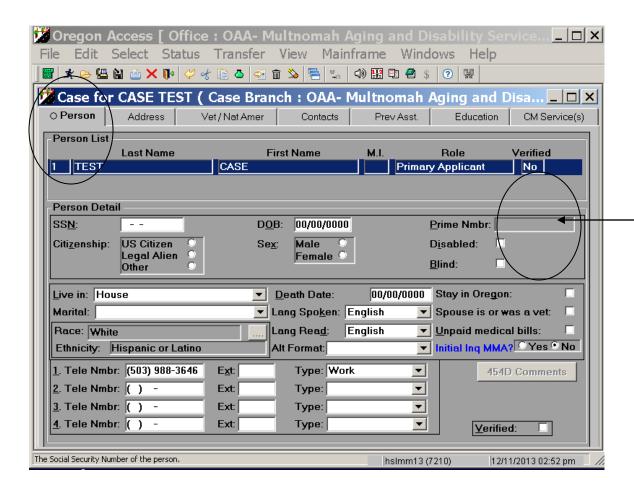
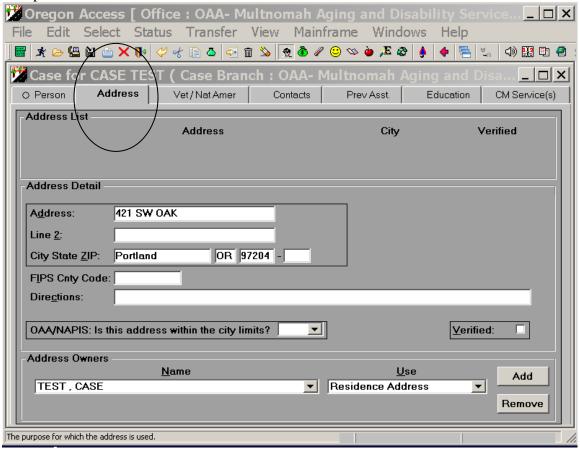
Here are the Oregon Access Screens that need to be completed to open a case for a Family Caregiver Client.

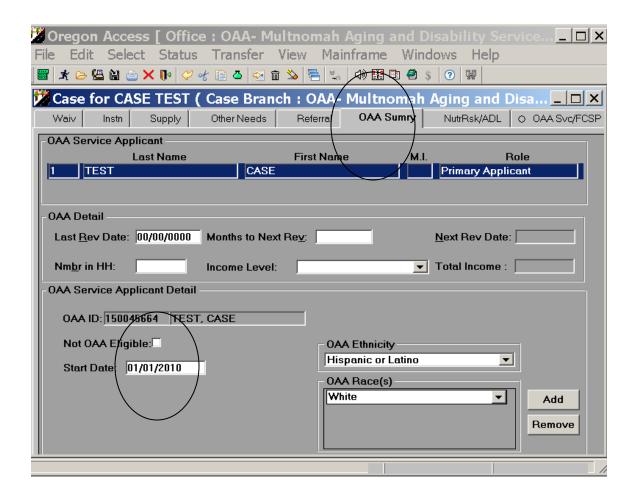
Caregiver Clients need to be given Prime Numbers!

Complete the entire page.

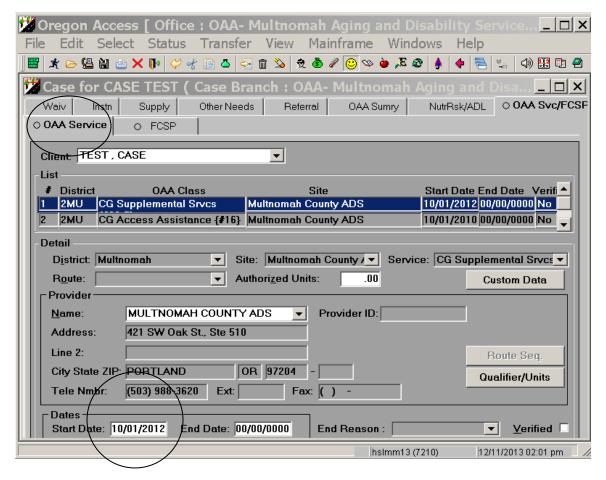


Complete this tab:





ALWAYS enter in a **start date** on the <u>OAA Sumry tab</u> when providing an OAA Service such as the Family Caregiver Support Program. IF YOU DON'T Oregon Access will not recognize a service being provided even if the following page is completed!



The OAA Service tab is where you add services you have provided for the client.

Service options include:

*CG Access Assistance-this is what is used for caregiver case management services.

CG Supplemental Services

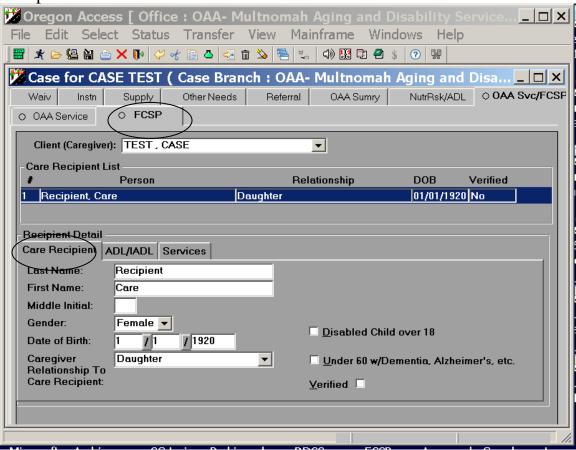
CG Respite Services

CG Training-clients receiving STAR Caregiver services should have this entered.

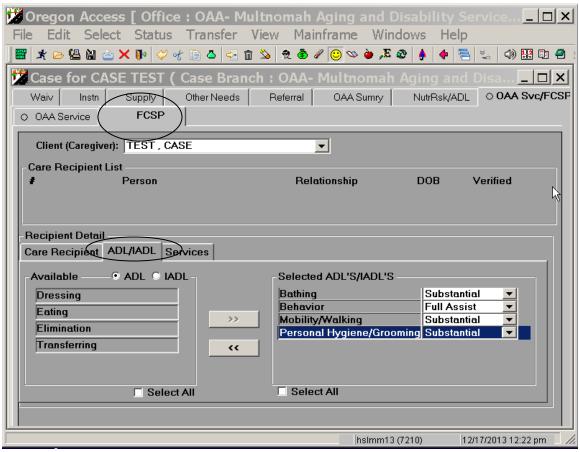
SUPPORT GROUP for CG-

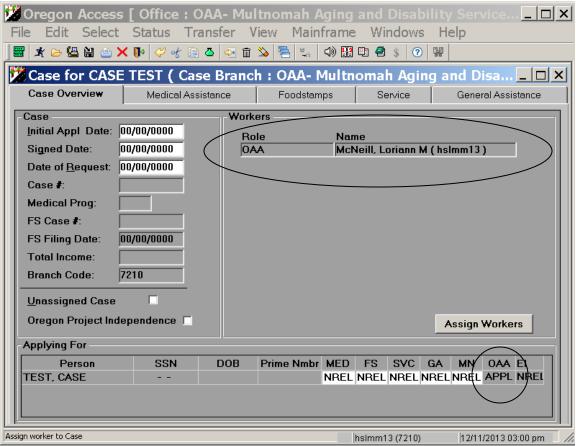
*IMPORTANT NOTE: "Case Management" does not apply to CG (caregiver) clients. Only services noted with <u>CG</u> in front of them relate to caregiver services.

Complete the information in this tab:



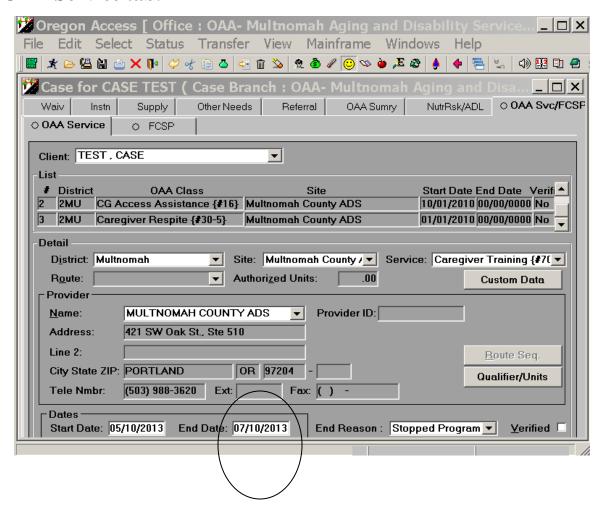
Complete the FCSP/ADL tab with care recipient needs:





- 1. Assign yourself as the worker and choose OAA as role.
- 2. Make sure there is "APPL" in the OAA tab. If there isn't, go back to the "OAA SUMRY" tab and enter a <u>start date</u>.

To end a FCSP service- put in end date of the service under the OAA Service tab.



To close FCSP case go to Case Overview tab. Take off your name and role and choose "unassigned case". If there are NO OTHER SERVICES being provided to the client by another program you can inactivate the client record (see OREGON ACCESS training manual). If you are uncertain ask your supervisor to help you.

