



***Community Development Program
Department of County Human Services/Youth & Family Services Division***

To: Community Development Block Grant Applicants
Date: January 17, 2018
Subject: **HOUSING SERVICES APPLICATION for 2018-2019**

We are pleased to provide you with the for 2018-2019 Housing Services Application package.

Application Due Date and Submission Requirements

Applications will be accepted through Wednesday, February 14, 2018, 4:30 p.m. Please submit an original and one unbound copy to the Community Development Program to Janet Hawkins, Multnomah County DCHS, 421 SW Oak Street, Suite 200, Portland, OR 97204. If you prefer to drop your application, please leave at the **Reception Desk on the 1st Floor.** All material must be on letter size paper and one sided only. Eligible applicants include non-profit organizations, for-profit housing service providers, public agencies and County departments.

Funding available

Multnomah County has an *estimated* \$133,500 available for housing services projects, on a competitive basis, for program year for 2018-2019. Availability of funds is contingent on federal allocations and inter-jurisdictional agreements and is subject to change.

Eligible Housing Services Activities

- Eligible housing service activity for FY for 2018-2019 is rehabilitation of existing housing.

Requirements

Applicants are required to be familiar with the following federal or local regulations and guidelines and how they relate to their project:

- Grant sub-recipients will be required to report program outcomes based on performance measurement criteria.

- Uniform Relocation Act requirements that relate to the temporary or permanent relocation of residents
- Contractor selection. If you have involved a contractor that you intend to hire with the development of this application, you should be prepared to document that he/she was selected through a negotiated contract process, that their involvement was integral to the development of the project and that you considered other contractors before selecting this one. Otherwise, if your project is funded, it is likely that you will be required to bid this project. (Documentation not required as part of the application, but will be required before work commences if project is funded.)
- MBE/WBE requirements
- HUD's lead-based paint requirements (affects rehabilitation of residential structures built before 1978.)
- Environmental impacts, particularly the impact of new impervious surfaces on endangered salmon species.

These requirements may affect your project costs.

Application Available In Electronic Format

Attached is the electronic copy of the application in MS Word. Please call Janet Hawkins at 503-988-3707, or e-mail at janet.c.hawkins@multco.us with any questions or concerns.

And Finally...

The schedule for the entire application process is included in this package. Remember that all applications must meet threshold criteria before being considered for funding.

Please do call for assistance during the application process if you have any questions. Staff would prefer to consult with you during the process to help you develop a fundable application via e-mail, phone, or in-person meetings.

We look forward to working with you to make a difference in the lives of Multnomah County residents for whom your projects and programs are essential.