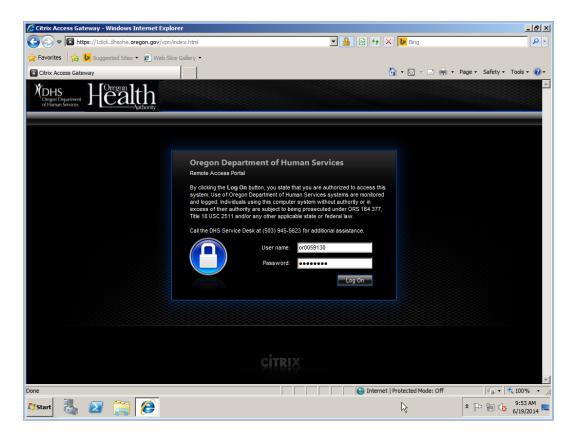
## How to launch Remote PC

- 1. Determine the version of the Internet browser you intend to use to access Citrix/RemotePC.
  - a. If you use Internet Explorer 8 or above, Mozilla Firefox 23 or above, or Google Chrome 29 or above on your computer you use to access Citrix (likely your home computer), continue to Step 2.
  - b. If you use IE7 or an older version of another browser, please use our Citrix web interface portal, <u>http://dhs.oregon.gov</u> to access RemotePC. Instructions for that website start on page 7

Note – All Screenshots and directions below are based on Internet Explorer. Steps will be similar in Firefox/Chrome. If you need assistance, contact the DHS/OHA ServiceDesk at (503) 945-5623

## Instructions for newer internet browsers

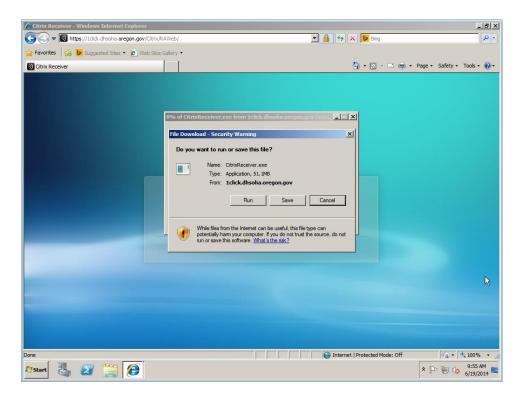
Browse to <u>http://1Click.dhsoha.oregon.gov</u> and enter your OR# or P# and you password, then click Log on.



3. If this is the first time you have used our new 1Click citrix portal or you don't have the Citrix Receiver installed on your workstaion, you will need to install the receiver now. If not, you can skip to step 9.

Citrix Receiver - Windows Internet Explore	r			_8×
😋 💿 🗢 🔟 https://1dick.dhsoha.oregon.gov	/Citrix/RAWeb/	<b>_</b>	++ 🗙 📴 Bing	P -
😭 Favorites 🛛 😭 🐌 Suggested Sites 🔹 🧟 W	eb Slice Gallery 🝷			
D Citrix Receiver			🚹 • 🗟 • 🖻 🖷 •	• Page • Safety • Tools • 🔞 •
		CILL D		
	Install	Citrix Receiver to access your applicati	ons	
A CONTRACTOR OF THE OWNER OF THE		I agree with the <u>Citrix license agreement</u>		
		Install		
Done			iternet   Protected Mode: Off	Image: 100% + 100% + 100% + 100%
🎝 🛃 🛃 🦉		, , , , , , , ,		* P 10 10 9:54 AM
		N		6/19/2014

4. Check the I agree with the Citrix license agreement box and click Install. Then Run the CitrixReceiver.exe download.



5. Click Run to start the installation.

Citrix Receiver - Windows Internet Explorer		_ 8 ×
🕞 🕞 🗢 🔯 https://1dick.dhsoha.oregon.gov/Citrix	/RAWeb/	<b>₽</b> -
🔆 Favorites 🛛 🍰 🕨 Suggested Sites 👻 🙋 Web Slice	e Gallery 🔹	
D Citrix Receiver	h + 🖸 - Page + Safety + 1	iools 🕶 🔞 🕶
	Internet Explorer - Security Warning X   Do you want to run this software? X   Name: CliticsSecreter Publisher: CliticsSystems. Inc.   Y More options Run   While fless from the Internet can be useful, this file type can potentially harm your computer. Only run software from publishers you trut. What's the risk?   Open Open Folder   Cancel   Security details Log on	
		R
Done	🛛 👘 🖓 🔹 🕅	100% • //
🎊 🛃 🔛 🧱 😥	الله <del>(ا</del> لم	10:01 AM 6/19/2014

6. Click Install to install the Citrix Receiver.



7. Click Finish to complete the install.



8. Click Log on to continue.

Afte	er Citrix Receiver is installed	
	Click Log On to continue.	
	Security details   Log on	

Note - You may see the following "This website wants to run..." bar, if so click the bar and then select Run Add-on on All websites, then click Run on the active x window that will appear next.

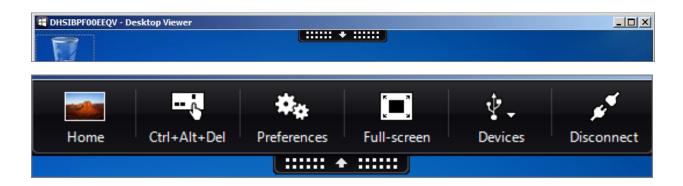
Citrix Receiver - Windows Internet Explorer		<u>_ 8 ×</u>
C v https://1didk.dhsoha.oregon.gov/Citrix/RAWeb/	🔄 🔒 🐓 🗙 🕨 Bing	<b>P</b> •
😭 Favorites 🛛 🝰 Suggested Sites 🔹 🙋 Web Slice Gallery 👻		
D Citrix Receiver	🏠 🔹 🗔 👻 🖃 📥 👻 Page 🔹 Safety 🕶	Tools 👻 🔞 🕶
🕜 This website wants to run the following add-on: 'Citrix Systems, Inc' from 'Citrix Systems, Inc.'. If you trust th	n Run Add-on it to run, dick here	×
MohsHealth	Run Add-on on All Websites What's the Risk?	
	Information Bar Help	
Internet Explorer - Security Warning		
Do you want to run this ActiveX control?		
Name: <u>Citrix Systems, Inc</u>		
Publisher: Citrix Systems, Inc.		
S Run Don't Run		
This ActiveX control was previously added to your computer when you installed another program, or when Windows was installed. You should only run it if you trust the publisher and the website requesting it. <u>What's the risk?</u>		

 Verify you are on the Desktops tab (shown at bottom of screen). If you don't have a Desktops tab, or you don't see your DHS/OHA PC listed, please call the DHS/OHA Service Desk at 503-945-5623. Click on your DHS workstation icon (e.g. DHSIBPF00EEQV) and your RemotePC session should begin.

Citrix Receiver - Windows Internet Explorer		_ 8 ×
COC V https://1dick.dhsoha.oregon.gov/Citrix/RAWeb/	🗾 🔒 🖘 🗙 🕨 Bing	P -
🔆 Favorites 🛛 🍰 D Suggested Sites 🔹 🔊 Web Slice Gallery 👻		
Citrix Receiver	🏠 + 🔂 - 🖃 👼 - Page - Safety -	Tools + 🔞 +
) Пнs Health		
DHSCT1051952	O O O DHSIBPF00EEQV Test Desktop Win 7 XD test - PVDisk	
	Apps Desktops	
	Internet   Protected Mode: Off	100% • //
🍂 🛃 😭 😥	+ 🏱 🖱 🕼	12:12 PM 6/19/2014



You can switch between full screen mode and window, as well as change other settings/tasks, by clicking the black/white arrow (shown below) on the top of your window.

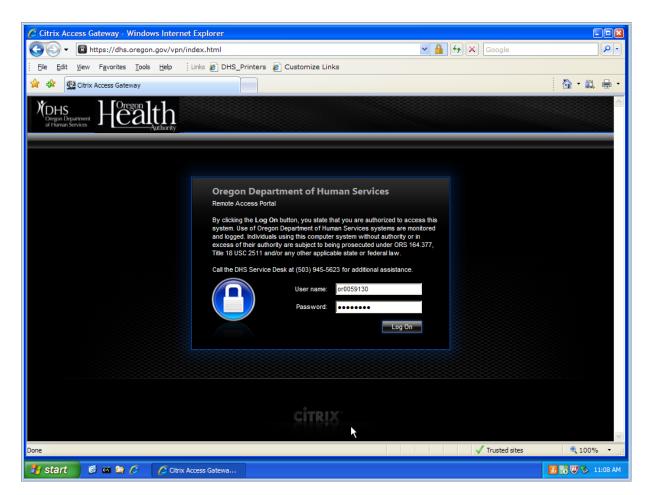


We hope you enjoy your new RemotePC access!

If you need any assistance or have questions, contact the DHS/OHA Service Desk at (503) 945-5623 or <u>dhs.servicedesk@state.or.us</u>.

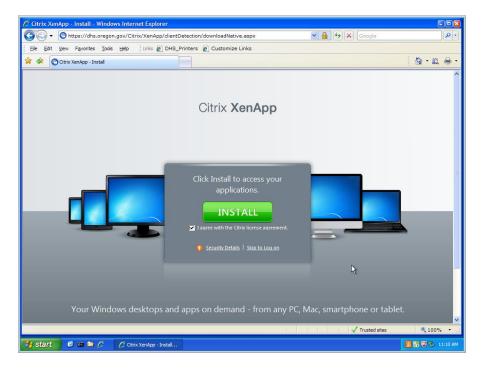
## RemotePC Instructions for older browsers (IE 7 or lower)

- 1. Browse to <u>http://dhs.oregon.gov</u>
- 2. Enter your username, which is your OR# or P# and then enter your password. Then Click Log On.



3. If this is the first time you have launched our citrix portal or don't have the Citrix Web client/Receiver installed on your computer, continue to step 4. If you already have launched citrix before or have the client/receiver installed, you can skip to step 6.

4. Check the "I agree with the Citrix license agreement" box, then click Install.



5. Click Run to run the CitrixOnlinePluginWeb.exe, and then OK on the install complete window.

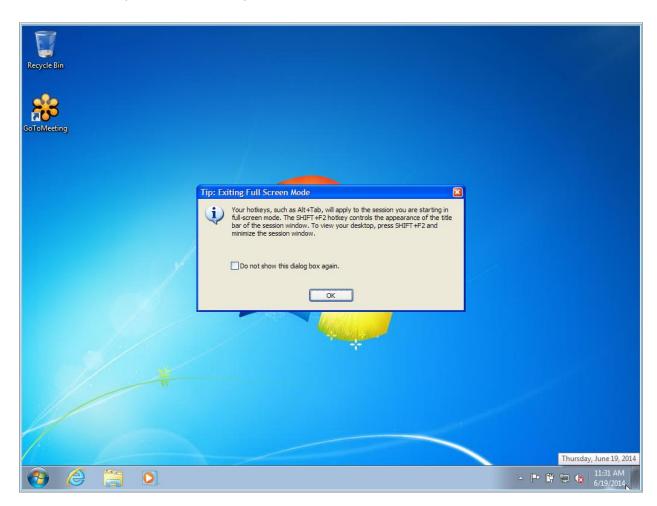
Citrix XenApp - Install - Windows Internet Explorer	
🚱 🕞 🗸 🔞 https://dhs.oregon.gov/Citrix/XenApp/clientDetection/nativeClientDownloaded.aspx	P -
Ele Edit View Favorites Iools Help Links 🖉 DHS_Printers 🖉 Customize Links	
😭 🏟 📴 Citrix XenApp - Instal	🙆 • 🛍 🖶 •
Citrix XenApp File Download - Security Warning Do you wart to run or save this file? Do you wart to run or save this file? Download - Security Warning Download - Security Warning Downl	
Done 🗸 Trusted sites	🔍 100% 🔹 🚲
🚺 start 🖉 🕿 🔄 🌈 Clitix Xenkep - Instal 🖉 0% of ClitixOnlineRu	🚺 🐻 🐺 🗞 11:12 AM

- Citrix XenApp Applications Windows Internet Explorer 🗸 🔒 😽 🗙 Google G https://dhs.oregon.gov/Citrix/XenApp/site/default.aspx P -• Links 🖉 DHS\_Printers 🖉 Customize Links Eile Edit Favorites Tools Help 🟠 • 🛍 🖶 • 🊖 🏤 Citrix XenApp - Applications Messages Settings Log Off 🕶 ρ Search Main Select view: 🔹 🕑 **P** ASPEN Chris Demo Citrix Admin Tools Desktops Email HostExplorer -LYNC Administration Administration  $\sim$ OR-Kids MSOffice 2013 CA Service Desk Manager Orpeus Server Test Notepad Websites XenApp Test P 5 Ē Ē Ē Cut-off Analyzer DatePlus DHSCT1046916 DHSCT1051952 DHSCT962323-GI7 Calculator **(**7, <u>8</u> 6 6 6 DHSCT962323-GW7 DHSIBPBEMEAD DHSIBPF00EEQV Doc Finder - OHP Doc Finder FACIS https://dhs.oregon.gov/Citrix/XenApp/site/launcher.aspx?CTX\_Application=Citrix.MPS.App.DHS-Citrix.Cut-off%20Analyzer&C Trusted sites 100% 🔍 🛃 start 🕑 🚥 🦙 🏉 🥖 Citrix XenApp - Applic 🛃 🌄 👿 🌭 11:28 AM
- 6. You will now see the Citrix apps you have available.

7. Find your DHS PC name (e.g. DHSIBPF00EEQV) and click it. The icon should be blue (shown below).



8. Your RemotePC desktop will launch in full screen mode by default the first time. **IMPORTANT** - *Note the Tip window that displays info on how to switch between full screen mode and window. By default, hold SHIFT and press F2 to switch back to window mode so you can access your home PC.* Click Ok once you have read the tip.



We hope you enjoy your new RemotePC access!

If you need any assistance or have questions, contact the DHS/OHA Service Desk at (503) 945-5623 or <u>dhs.servicedesk@state.or.us</u>.