



Office of Community Involvement



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## Multnomah County Community Involvement Committee Meeting Minutes

**Department:** Community Involvement Committee

**Date:** December 5, 2017

**Time:** 5:30 pm

**Location:** Room 126 – Multnomah Building – 501 SE Hawthorne

**Members in attendance:** Jean Trygstad, Sherry Willmschen, Greg Anderson, Brian Balla, Judy Hadley, Mariel St Savage (phone), Ben Brady (phone), Gloria Ngezaho (phone), Bernardino de la Torre (phone), Yu Te (phone)

**Members Absent:** Meredith Shield, Thomas Aquinas Debpuur, Ivonne Rivero

**Staff:** Dani Bernstein, Brenda Morgan **Guests:** Francisco Rodriguez, Aaron Babbie

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### Decisions made:

- Sherry moved to approve minutes from the November 2017 meeting of the CIC. Jean seconded; the motion passed unanimously.
- Sherry moved to nominate the slate of new CBAC members. Jean seconded; the motion passed unanimously.
- Sherry moved to recommend Aaron Babbie and Francisco Rodriguez for appointment to the CIC. Jean seconded; the motion passed unanimously.
- Jean moved to approve the updates to the CIC Policies & Procedures Manual and the new Code of Ethics Disclosure Form, amended for form to be effective immediately and thereafter renew annually in December. Sherry seconded; the motion passed unanimously.
- Jean moved to approve the proposed mission statement: “The Multnomah County Community Involvement Committee (CIC) shall advocate for timely, equitable and inclusive civic participation in county policy, and facilitate communication between the public and county government.” Sherry seconded; the motion passed unanimously.

### Discussion:

- Dani gave staff report. Dani reported on upcoming outreach events, CBAC

recruitment, results from the CIC demographic survey, and meetings with commissioners. They presented a proposed slate of new CBAC members for CIC approval and inquired about extending the January meeting to two hours.

- Sherry provided an update from the Recruitment, Outreach & Nomination Subcommittee.

- Greg provided an update from the Bylaws, Policies & Procedures Subcommittee. Judy asked that the CIC consider amending the bylaws to reference all elected officers, including Steering Committee and Central CBAC Chair. The Bylaws, Policies & Procedures Subcommittee will discuss at their next meeting.

- The CIC brainstormed ideas for the Steering Committee to consider in planning the January meeting.

**Time adjourned:** 7:00pm

**Next meeting:** January 16, 2018 - 5:30-7:30pm