

# Multnomah County Training Exemption Form



Date:

## Prime Contractor Information

Prime Contractor:		Prime Contract Amount:	
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## Requesting Contractor Information

Name:	
Street Address:	
City, State, Zip Code:	
Phone:	
E-Mail:	
Project:	
Requesting Contractor Contract Amount:	

Description of Work to be Performed:

Expected Duration of Contract and start date:	
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## Subcontractor Information

Requesting Contractor must list their subcontractors and contract amounts.

Subcontractor	Subcontract Amount

## Employee Information

Requesting Contractor must list the anticipated number of employees per Bureau of Labor and Industries (BOLI) trade and classification and each employee's anticipated number of hours on the project:

BOLI Trade and Classification	# of Employees	Anticipated # of Hours

**Requesting Contractor must submit a letter explaining reason for exemption. Any Letter should address one or more of the following:**

- Inability to meet a trade classification apprenticeship ratio.
- Less than 500 total classification hours.
- Trade work which may be classified as specialty, i.e., computer installation
- \*No apprenticeship approved program for trade classification.
  - Must be accompanied by a letter from BOLI confirming trades specified on company certified payroll have no apprenticeship approved program for trade classification.
- Master labor agreement with trade or union organization prevent meeting ratio.

**NOTE: Requesting Contractor must submit this form and letter to Prime Contractor Project Manager. If Prime Contractor approves of the exemption, Prime Contractor must submit letter of approval with the Requesting Contractor's form and letter to Multnomah County Project Manager 10 business days Prior to starting work for approval.**

**All exemptions must be approved by Multnomah County prior to starting work.**