Multnomah County				
Program #10008 - Coun	ty Attorney's Office			2/21/2018
Department:	Nondepartmental	Program Contact:	Jenny Madkour	
Program Offer Type:	Existing Operating Program	Program Offer Stage:	As Requested	
Related Programs:				
Program Characteristics	s: In Target			

Executive Summary

The mission of the Office of County Attorney is to provide the highest quality and cost effective legal advice and representation. The Office reviews and advises on the legal aspects of County government operation, defends claims against the County and its employees acting in their official capacity, and assists with Federal, State, and County legal requirements. The Office houses the County's Privacy Officer and related program. The County Attorney collaborates with risk management, provides legal training and appropriate advice before legal issues become legal problems.

Program Summary

The Office of County Attorney prepares and reviews legal documents including contracts, Ordinances, Resolutions, Board Orders, Executive Rules, Administrative Procedures, and others. It provides legal advice and counsel to the Board of County Commissioners, the Chair, the Sheriff, the Auditor, the District Attorney, County Departments, Offices, Advisory Boards, Districts, Commissions and Committees. It prepares formal written opinions deemed necessary by the County Attorney regarding significant interpretations of federal and state laws, the Charter, County Code and other legal requirements. The Office controls and supervises all civil actions and legal proceedings where the County is a party or has a legal interest. The Office represents and defends any legal action, matter or proceeding in any court or tribunal and as requested by the Board.

rimary Measure	FY17 Actual	FY18	FY18	FY19
	Aotuai	Purchased	Estimate	Offer
ttorney Direct Service Hours	24,500(est)	24,000	23,000	24,000
ttorney time dedicated to direct client services	91%(est)	91%	91%	91.5%
umber of tort claims received	127	120	120	120
tte	orney time dedicated to direct client services	orney time dedicated to direct client services91%(est)mber of tort claims received127	orney time dedicated to direct client services91%(est)91%mber of tort claims received127120	orney time dedicated to direct client services91% (est)91%mber of tort claims received127120120

The number of attorney direct service hours represents attorney time dedicated to litigation, legal consultation, legal document preparation and review, and client training. Direct service hours exclude time spent on professional development and administrative tasks. A tort claim is a notice of intent to bring a lawsuit for damages against the County or its employees. Upward and downward trends in these claims indicates future workload and is used for risk management.

Legal / Contractual Obligation

Multnomah County Code Chapter 25 established the Office of County Attorney and charges the County Attorney to be the Chief Legal Officer of the County.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds	
Program Expenses	2018	2018	2019	2019	
Personnel	\$0	\$4,632,000	\$0	\$4,954,411	
Contractual Services	\$0	\$35,000	\$0	\$35,000	
Materials & Supplies	\$0	\$250,000	\$0	\$238,851	
Internal Services	\$0	\$580,825	\$0	\$623,438	
Total GF/non-GF	\$0	\$5,497,825	\$0	\$5,851,700	
Program Total:	\$5,49	\$5,497,825		\$5,851,700	
Program FTE	0.00	25.80	0.00	25.80	

Program Revenues				
Other / Miscellaneous	\$0	\$5,497,825	\$0	\$5,851,700
Total Revenue	\$0	\$5,497,825	\$0	\$5,851,700

Explanation of Revenues

Funding for the Office of County Attorney is generated through a portion of the liability insurance rate on County payroll expenses.

Significant Program Changes

Last Year this program was: FY 2018: 10008 County Attorney's Office