

#### Program #15000 - Management Services

4/18/2018

**Department:** District Attorney **Program Contact:** Rod Underhill

Program Offer Type: Administration Program Offer Stage: As Proposed

**Related Programs:** 

**Program Characteristics:** 

# **Executive Summary**

The District Attorney (DA) and the senior management team provide the leadership, vision, policies and oversight for the Multnomah County District Attorney's Office.

### **Program Summary**

The District Attorney (DA) and staff are responsible for leadership around public relations, policy direction, long and short-range planning, internal labor relations and oversight of daily operations.

The District Attorney represents the office to public safety peers, consults with legislators and state law enforcement leaders, and provides leadership at statewide district attorney meetings. The DA is the ultimate authority responsible for prosecution of crime. The DA and staff meets with legislators dozens of times each year to discuss pending legislation and help draft legislation around criminal justice. In addition, the DA occupies a leadership role in the Oregon District Attorneys Association, which also brings issues to the legislature.

The office initiates and oversees Continuing Legal Education (CLE) sessions attended by law personnel internal and external to the DA's Office.

In addition to the District Attorney this unit includes a First Assistant to the District Attorney, two Administrative Managers, and two Administrative Secretaries who provide support for the DA and senior management.

| Performance Measures |  |                |                   |                  |               |  |  |  |
|----------------------|--|----------------|-------------------|------------------|---------------|--|--|--|
| Measure<br>Type      | Primary Measure                          | FY17<br>Actual | FY18<br>Purchased | FY18<br>Estimate | FY19<br>Offer |  |  |  |
| Output               | Total number of all staff communications | 65             | 52                | 65               | 65            |  |  |  |
| Outcome              | Total number of cases resolved           | 11,092         | 12,666            | 10,750           | 10,005        |  |  |  |

## **Performance Measures Descriptions**

## **Legal / Contractual Obligation**

Oregon Constitution: Article VII Section 17. Prosecuting Attorneys. There shall be elected by districts comprised of one, or more counties, a sufficient number of prosecuting attorneys, who shall be the law officers of the State, and of the counties within their respective districts, and shall perform such duties pertaining to the administration of Law, and general police as the Legislative Assembly may direct.

Oregon Revised Statute (ORS): 8.580. Each county shall provide the district attorney and any deputies for such county with such office space, facilities, supplies, and stenographic assistance as is necessary to perform efficiently the duties of such office.

### Revenue/Expense Detail

|                      | Proposed General Fund | Proposed Other Funds | Proposed General Fund | Proposed Other Funds |
|----------------------|-----------------------|----------------------|-----------------------|----------------------|
| Program Expenses     | 2018                  | 2018                 | 2019                  | 2019                 |
| Personnel            | \$1,030,807           | \$0                  | \$1,063,907           | \$20,794             |
| Contractual Services | \$0                   | \$0                  | \$1,200               | \$0                  |
| Materials & Supplies | \$31,100              | \$0                  | \$24,300              | \$0                  |
| Internal Services    | \$28,288              | \$0                  | \$2,738               | \$3,066              |
| Total GF/non-GF      | \$1,090,195           | \$0                  | \$1,092,145           | \$23,860             |
| Program Total:       | \$1,090,195           |                      | \$1,116,005           |                      |
| Program FTE          | 6.00                  | 0.00                 | 6.00                  | 0.00                 |

| Program Revenues         |     |     |         |          |  |  |  |  |
|--------------------------|-----|-----|---------|----------|--|--|--|--|
| Indirect for Dept. Admin | \$0 | \$0 | \$2,484 | \$0      |  |  |  |  |
| Intergovernmental        | \$0 | \$0 | \$0     | \$23,860 |  |  |  |  |
| Total Revenue            | \$0 | \$0 | \$2,484 | \$23,860 |  |  |  |  |

### **Explanation of Revenues**

\$23,860 W.E.B. DuBois Fellowship Program/Disrupting the Pathways to Gang Violence for Youth of Color Project, US Department of Justice/Office of Justice Programs/National Institute of Justice, Federal

#### Significant Program Changes

Last Year this program was: FY 2018: 15000 Management Services

Additional revenue is made available through a grant (W.E.B. DuBois Fellowship Program) managed by the Department of Community Justice (DCJ) that funds a part-time Data Research Intern.