

Division: Finance & Risk Management

Program Characteristics:

Program Description

The Fiscal Compliance team performs annual fiscal monitoring for Community Based Organizations (CBOs) who partner with the County and receive Supportive Housing Services (SHS) funding. Fiscal compliance is responsible for:

- **Monitoring:** Staff review financial reports, including cash flow and reliance on different types of revenue. Additionally, on-site visits and desk reviews are performed where staff check internal financial rules, how they're followed, and if their records are accurate. Staff provide official findings and advise on best practices.
- **Risk Assessment:** Every year, staff review financial statements to assess financial health. Based on this, suggestions to contract language changes are made to lower identified risks.
- **Support:** Staff help internal County teams and external community partners with financial compliance:
 - **Internal Support:** Staff approve how costs are divided up, review the CBOs' budgets, and advise on external audits.
 - **External Support:** Staff check CBOs' internal controls to make financial recommendations, review their overhead and cost-sharing rates, and check their invoices.

Equity Statement

Fiscal Compliance ensures community partners are financially stable and use Supportive Housing funds responsibly. By leading with trust and transparency, as outlined in the Workforce Equity Strategic Plan, the program provides the oversight and support needed to protect resources for those historically underserved.

Revenue/Expense Detail

	2026 General Fund	2026 Other Funds	2027 General Fund	2027 Other Funds
Personnel	\$0	\$186,766	\$0	\$167,494
Materials & Supplies	\$0	\$8,485	\$0	\$8,005
Internal Services	\$0	\$7,807	\$0	\$6,248
Total GF/non-GF	\$0	\$203,058	\$0	\$181,747
Total Expenses:	\$203,058		\$181,747	
Program FTE	0.00	1.00	0.00	1.00
Total Revenue	\$0	\$0	\$0	\$0

Performance Measures

Performance Measure	FY25 Actual	FY26 Estimate	FY27 Target
Percent of total County pass-through Supportive Housing Services dollars actively monitored by Fiscal Compliance	98%	85%	80%
Risk assessments performed on County contracts receiving Supportive Housing Services funds	36	35	35