

Department: County Management **Program Contact:** Marissa Madrigal
Program Offer Type: Innovative/New Program **Program Offer Stage:** As Proposed
Related Programs:
Program Characteristics:

Executive Summary

This program offer forms a centralized, long range Capital Asset Strategic Planning team. The purpose of this team is to guide and coordinate the County’s capital asset strategic planning process, create and monitor a countywide capital “master plan”, and link capital planning to financial planning through integrated financial modeling. In addition, this program will work with the central Budget Office to determine how to create an integrated capital budget that addresses connections between infrastructure costs and ongoing operating costs.

Program Summary

In order to ensure effective management of capital assets, the Government Finance Officers Association (GFOA) recommends that local governments prepare multi-year capital plans that clearly identify major infrastructure projects and their impact on operating budgets. An upcoming audit by the Multnomah County Auditor has identified this as a need within Multnomah County and called for increased participation of the Budget Director and CFO in this process.

This program offer forms a Capital Asset Strategic Planning team to create and maintain a long-term capital asset management “master” plan with a 10 – 20 year timeline. The Capital Planning Director, with support from key departmental stakeholders, will be responsible for the planning process and final capital master plan. The Director will ensure that the plan addresses the full scope, timing, and total cost of ownership all projects. This will include forecasting revenue and expenditure trends, evaluating financing strategies, and connecting capital plans to yearly operating budgets and countywide financial planning. The Director would also staff both a Capital Projects Steering Committee and a Capital Projects Technical Work group. This program would also work with the central Budget Office to research, analyze, and make recommendations on the creation of a separate capital budget to be included with the County’s annual budget document.

The Budget Analyst will perform the analysis necessary to support a robust strategic plan, including cash-flow modeling, cost-benefit analysis, forecasts of financial condition and trends, and other research as required. The Budget Analyst will also prepare reports and supporting documents to assist all stakeholders in the planning and monitoring process.

This team will be located in the Department of County Management and will report directly to the Chief Operating Officer.

Performance Measures

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Development of long-range capital management "master plan"	0	0	0	1
Outcome	Percent of identified project milestones met on time (for the fiscal year in question)	0	0	0	90%
Outcome	Percent of identified project milestones met within budget (for the fiscal year in question)	0	0	0	100%
Output	Percent of approved capital projects that include total cost of ownership specific to the project timeline.	0	0	0	100%

Performance Measures Descriptions

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$0	\$0	\$339,900	\$0
Materials & Supplies	\$0	\$0	\$7,750	\$0
Internal Services	\$0	\$0	\$2,000	\$0
Total GF/non-GF	\$0	\$0	\$349,650	\$0
Program Total:	\$0		\$349,650	
Program FTE	0.00	0.00	2.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is supported by County general fund revenues.

Significant Program Changes

Last Year this program was:

New program offer.