

**Department:** County Management      **Program Contact:** Peggidy Yates  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Proposed  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

The purpose of the Capital Assets Strategic Planning Program is to establish and guide the county's Strategic Capital Plan including the investment in Transportation, Facilities and Property Management and Information Technology assets. The long term strategic capital plan provides the ability to evaluate and prioritize infrastructure investments based upon the County's needs, values, debt capacity and financial ability. In addition, it provides the critical framework for long term asset management of existing infrastructure.

**Program Summary**

To ensure the effective management of capital assets, the Government Finance Officers Association (GFOA) recommends that local governments prepare long term capital plans outlining major infrastructure investments and forecasting the impact on operating budgets. The Capital Financing and Planning Audit prepared by the Multnomah County Auditor identified this as a need within Multnomah County and called for a coordinated process that included the Chief Financial Officer and the Budget Director.

The Capital Assets Strategic Planning Program was created to establish a county-wide approach to capital asset planning and management.

The program works in conjunction with the Transportation, Facilities and Information Technology to provide a 15-20 year capital asset strategic plan that addresses the infrastructure needs across the portfolio. The capital asset strategic plan that identifies the infrastructure needs and address the County's capacity to meet the needs based upon the organization's debt, financial and operating capacity. The Capital Planning Director, in conjunction with key stakeholders, oversees the planning process, develops the annual capital budget, tracks asset performance and recommends long range capital investment strategies that align with the Strategic Capital Plan.

Critical stakeholders in the planning process includes the Board of County Commissioners, Chief Operating Officer, Chief Financial Officer, Budget Director, Director of the Department of Community Services and Director of the Department of County Asset. The Program Director works in coordination with the Chief Financial Officer and the Budget Director to ensure the strategic plan aligns with the investment needs, general fund forecast, debt obligations and County values and priorities. The Program Director also manages, coordinates and directs the efforts of the Capital Planning Steering Committee and the Capital Planning Technical Team on issues of capital policy and procedures.

This program is located in the Department of County Management and reports directly to the Chief Operating Officer.

**Performance Measures**

Measure Type	Primary Measure	FY17 Actual	FY18 Purchased	FY18 Estimate	FY19 Offer
Output	Infrastructure Need Report	N/A	1	1	0
Outcome	Percent of future infrastructure needs accurately identified	N/A	100%	100%	100%
Output	Development of long-range strategic capital management plan	1	1	1	1
Output	Annual report on capital planning program presented to the Board of County Commissioners	N/A	1	0	1

**Performance Measures Descriptions**

The Capital Assets Strategic Planning Program was a new program offer in FY 2016. First year milestones include the hiring of a capital planning director, formation of a capital planning steering committee charter and a scaled implementation plan. The Board approved the Strategic Capital Planning Framework in October of 2017 and the Capital and Asset Management Model was developed in FY 2018.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2018	2018	2019	2019
Personnel	\$215,060	\$0	\$230,071	\$0
Contractual Services	\$155,914	\$0	\$30,000	\$0
Materials & Supplies	\$8,520	\$0	\$6,030	\$0
Internal Services	\$25,045	\$0	\$13,475	\$0
<b>Total GF/non-GF</b>	<b>\$404,539</b>	<b>\$0</b>	<b>\$279,576</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$404,539</b>		<b>\$279,576</b>	
<b>Program FTE</b>	1.00	0.00	1.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

This program is supported by county General Fund revenues.

Significant Program Changes

Last Year this program was: FY 2018: 72013 Capital Assets Strategic Planning