

Department: County Management **Program Contact:** Serena Cruz
Program Offer Type: Innovative/New Program **Program Offer Stage:** As Adopted
Related Programs:
Program Characteristics: One-Time-Only Request

Executive Summary

The purpose of the Capital Planning Program is to update and guide the County's future strategy for capital planning. It will include an analysis of investments in transportation, facilities, property management and information technology assets to determine the best way to strategically manage the assets on an ongoing basis. The long term strategic capital plan will allow the County to evaluate and prioritize infrastructure investments based on the County's operation and community needs, values, debt capacity, and financial ability. It will also provide critical frameworks for long term asset management of existing infrastructure.

Program Summary

To ensure the effective management of capital assets, the Government Finance Officers Association (GFOA) recommends that local governments prepare long term capital plans outlining major infrastructure investments and forecasting the impact on operating budgets. This program will evaluate and update the work previously completed and set up the County for continued and long term countywide strategic capital planning.

The program works in conjunction with the Transportation, Facilities and Information Technology Divisions to provide a long term capital asset strategic plan that addresses the infrastructure needs across the County's diverse portfolio. The capital asset plan will identify the infrastructure needs and address the County's capacity to meet the needs based upon the organization's debt, financial and operating capacity.

The Chief Operating Officer (COO), in conjunction with key stakeholders, oversees the planning process, develops the annual capital budget, tracks asset performance and recommends long range capital investment strategies that align with County goals. Critical stakeholders in the planning process include the County Chair, Board of County Commissioners, Chief Financial Officer, Budget Director, Director of the Department of Community Services and Director of the Department of County Assets.

The program works in coordination with the Chief Financial Officer and the Budget Director to ensure the strategic plan aligns with the investment needs, general fund forecast, debt obligations and County values and priorities. This program is located in the Department of County Management and reports directly to the Chief Operating Officer.

Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Update the long range strategic capital management plan	N/A	N/A	N/A	1
Outcome	Percent of future infrastructure needs accurately identified	N/A	N/A	N/A	100%
Output	Annual report on capital planning program presented to the Board of County Commissioners	1	1	1	1

Performance Measures Descriptions

The Capital Planning Program will update the capital management plan, identify the future infrastructure needs of the County and provide a report to the Board of County Commissioners in FY 2023

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$0	\$150,000	\$0
Total GF/non-GF	\$0	\$0	\$150,000	\$0
Program Total:	\$0		\$150,000	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is supported by one-time-only General Funds - \$150,000

Significant Program Changes

Last Year this program was: