

#### Program #60235 - Concealed Handgun Permits

4/18/2018

**Department:** Sheriff **Program Contact:** Francis Cop

**Program Offer Type: Existing Operating Program** Program Offer Stage: As Proposed

**Related Programs:** 

**Program Characteristics:** 

#### **Executive Summary**

The citizens of Oregon have designated certain activities be regulated in order to facilitate a safe and livable community. MCSO's Concealed Handgun Unit equitably administers this highly-specialized program such that all Multnomah County residents and others in Oregon & Washington who meet the qualifications set forth by Oregon Revised Statues (ORS) are afforded the opportunity to apply and receive concealed carry licenses.

#### **Program Summary**

The Concealed Handgun Unit administers and manages all aspects of applying for and the issuance of concealed carry licenses. The Unit is responsible for investigating applicants and issuing concealed handgun licenses to those who meet the legal standards set by the ORS. The Unit monitors existing licenses and, when necessary, revokes licenses for reason consistent with the law. The Concealed Handgun Unit processes renewal notifications on a monthly basis and responds to questions from the public regarding the application process and other concealed carry related issues. A secondary function of the Concealed Handgun Unit is the issuance of Expedited Court Access ID cards. These ID Cards are issued as a courtesy to people who regularly need access to the Multnomah County Courthouse for their employment. Eligibility for Court ID cards is reviewed and tracked in an existing system for issuing cards and tracking the card expiration dates. The existing system was designed to be standalone and have a long term software life, saving cost by obviating the need to purchase additional software for this function.

Performance Measures								
Measure Type	Primary Measure	FY17 Actual	FY18 Purchased	FY18 Estimate	FY19 Offer			
Output	New/renew concealed handgun permit applications	7,849	8,600	8,500	8,600			
Outcome	New/transfer/renewal concealed handgun permits issued	8,215	8,500	8,500	8,500			
Outcome	New denials and valid concealed handgun permits revoked	202	225	225	225			
Output	Number of Courthouse ID's issued	953	1,100	1,100	1,100			

#### **Performance Measures Descriptions**

Performance Measures for the CHL Unit are mostly generated out of the PERMITS system which is the licensing computer system. New Applications received are hand tallied on a calendar.

# **Legal / Contractual Obligation**

Concealed Handgun licensing is mandated by ORS 166.291-297.

# Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2018	2018	2019	2019
Personnel	\$0	\$369,307	\$0	\$420,129
Contractual Services	\$0	\$94,241	\$0	\$194,242
Materials & Supplies	\$1,282	\$174,236	\$1,308	\$251,420
Internal Services	\$0	\$101,301	\$0	\$76,359
Total GF/non-GF	\$1,282	\$739,085	\$1,308	\$942,150
Program Total: \$740,367		\$943,458		
Program FTE	0.00	3.00	0.00	3.00

Program Revenues							
Indirect for Dept. Admin	\$56,807	\$0	\$34,114	\$0			
Fees, Permits & Charges	\$0	\$431,085	\$0	\$436,890			
Beginning Working Capital	\$0	\$300,000	\$0	\$500,000			
Service Charges	\$117,891	\$8,000	\$99,350	\$5,260			
Total Revenue	\$174,698	\$739,085	\$133,464	\$942,150			

# **Explanation of Revenues**

General Fund:

\$99,350 - Facility Access ID Badges

Special Ops Fund:

\$500,000 - Carry-over from Fiscal Year 2018

\$2,240 - OLCC Fees

\$434,650 - Concealed Handgun Licenses

\$5,260 - Handgun Safety Classes

# Significant Program Changes

Last Year this program was: FY 2018: 60025 Concealed Handgun Permits