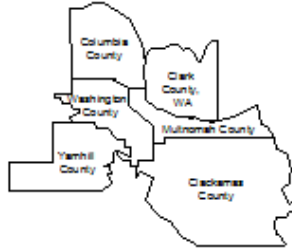




Portland Area HIV Services Planning Council

Advocacy and planning for people affected by HIV in the Portland metro area

Ryan White Program, Part A



Meeting Minutes

Meeting Date: June 5, 2018

Approved by Planning Council: TBD

Grantee: Multnomah County Health Department



MEETING MINUTES

Planning Council

Portland Area HIV Services Planning Council

**June 5, 2018
4:00 pm – 7:30 pm
McCoy Building
426 SW Stark St
Conference Room 10A**

Members Present:	Sara Adkins, Emily Borke, Erin Butler, Katy Byrtus, Tom Cherry (Council Co-Chair/Operations), Carlos Dory (Evaluation Chair/Operations), Maurice Evans, Greg Fowler (Operations), Alison Frye (Council Co-Chair/Operations), Shaun Irelan, Lorne James, Toni Kempner, Jonathan Livingston (Operations), Toni Masters, Julia Lager-Mesulam (Operations), Jeremiah Megowan, Scott Moore, Laura Paz-Whitmore, Robert Noche, Nathan Roberts, Michael Stewart, Michael Thurman (Membership Co-Chair/ Operations), Rosemary Toedtmeier
Leave of Absence:	NA
Members Absent (Excused):	Jace Richard (Membership Co-Chair/ Operations)
Members Absent (Unexcused):	Monica Dunn, Heather Leffler
Staff Present:	Jenny Hampton, Amanda Hurley, Margy Robinson
Others Present:	Jeff Capizzi, Myranda Harris
Recorder:	Jenny Hampton

Tom Cherry, Planning Council Co-Chair, called the meeting to order at 4:00 p.m.

Item:	Candle Lighting Ceremony
Presenter(s):	Margy Robinson
Summary:	Margy led the lighting of the ceremonial candle in recognition of the Planning Council.
Item:	Welcome & Introductions
Presenter(s):	Tom Cherry
Summary:	Tom welcomed everyone to the meeting and introductions were made with Council members declaring any conflicts of interest.
Item:	Announcements
Presenter(s):	All
Summary:	<p>Announcements:</p> <ul style="list-style-type: none"> • CAP SW Washington putting on a series of four events targeting stigma <ul style="list-style-type: none"> ○ 6/27, panelists - general broad conversation about stigma ○ Three more throughout year: <ul style="list-style-type: none"> ▪ U=U, PrEP ▪ Gender, women ▪ Long-term survivors & aging with HIV ○ Sara Adkins will send information to the group • Acknowledging Let's Kick ASS making LTS Awareness Day <p>Announcements from the Grantee (Amanda Hurley):</p> <ul style="list-style-type: none"> • Tonight is Margy Robinson's last meeting <ul style="list-style-type: none"> ○ Group photo before dinner ○ Photo frame - please feel free to sign ○ Thanks to Margy for 18 years of work!

	<ul style="list-style-type: none"> • Received Notice of Award (NOA) from HRSA <ul style="list-style-type: none"> ▪ Decrease of \$37K in funding ▪ Equals around 30K in reduced services ▪ Based on previously agreed contingency plans, will impact EIS, Health Insurance (Clark County), Dental (Clark County) ▪ Working with providers now to determine new budgets • Update on WA state ADAP program <ul style="list-style-type: none"> ○ In WA, providers have to apply to be a vendor ○ Kaiser had not been a vendor ○ We have just received word that Kaiser is now a vendor • Residential treatment program update <ul style="list-style-type: none"> ○ We have found a provider who is very interested in using funds to prioritize two beds for RW clients

Item:	Agenda Review and Minutes Approval
Presenter(s):	Tom Cherry
Summary:	<ul style="list-style-type: none"> • The agenda was accepted by unanimous consent • May 1st meeting minutes <ul style="list-style-type: none"> ○ Q: in expenditures section, outpatient services “not a need any longer” - is this accurate? ○ A: Most have access to insurance or other sources of funds for outpatient services, but not residential • The meeting minutes from the May 1st meeting were approved by unanimous consent with this addition: “there are other resources available for outpatient services”

Item:	Ryan White FY17-18 Annual Report
Presenter(s):	Amanda Hurley
Summary:	<p>See slideshow.</p> <p>17-18 Ryan White Year In Review</p> <ul style="list-style-type: none"> • See slideshow presentation • This presentation was also given at HIV Network meeting and Contractors meeting • More detail will be provided at July Retreat <p>Requests for more information:</p> <ul style="list-style-type: none"> • Housing status broken down by race • Number of people who died • Age breakdown of 157 newly diagnosed • Instead of point in time, experienced homelessness or unstable housing at any point in year • Both enrolled in mental health services and received housing (will be small number of people who received RW funded MH services) • Add exact number of Federal Poverty Level <p>Considerations:</p> <ul style="list-style-type: none"> • Insurance: not considering CareAssist as insurance for this count • Medical engagement: issues with method of how this is calculated (some clients are not considered “in care” even though they are seeing their doctor as recommended by

	<p>doctor, taking meds, doing everything they need to do); we are in conversation about how we can measure this differently</p> <ul style="list-style-type: none"> • Q: is once a year doctor visit and labs standard practice? A: not yet, individualized
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Item:	Carry Over Funding – Allocations Decision
Presenter(s):	Amanda Hurley
Summary:	<p>See handout.</p> <p>Q&A / Comments:</p> <ul style="list-style-type: none"> • Q: What are we doing to ensure that we don't have this same problem (excess carry over funds) next year? <ul style="list-style-type: none"> ○ A: Leftover funds were result of late starts of new programs (i.e. we funded a full year, but program was only spending fully for four months) ○ A: If we don't set up residential treatment contract in very near future, we need to reconsider those funds. We will need to keep close watch on contracting process. • Q: Are we consistently funding categories that are not spending their funds? <ul style="list-style-type: none"> ○ A: Cannot provide complete answer now, but will prepare information for allocations discussion at retreat. • HCS will be requesting \$125K carryover from HRSA • Suggestion: add EIS to carry over funding service categories • Suggestion: add EIS with understanding that HCS staff will review spending / need and offer funds based on need • This is for allocation request; would need another meeting to actually make changes • Suggestion: approve what's there, then change later <ul style="list-style-type: none"> ○ Better to have some funds in categories we think might need it ○ Allocating funds to a category not approved would require a new conversation • We have written into our contracts that if they are not spending at specified level by November, we have ability to move funds <p>Proposal:</p> <ul style="list-style-type: none"> • EIS - \$10K (could be spent Nov-Feb) • Medical care - \$80K • Health Ins - \$4K • MCM - \$31K <p>Proposal approved by unanimous consent</p>

Item:	EISO in Tri-County Area
Presenter(s):	Kim Toevs
Summary:	<p>See slideshow.</p> <p>EISO (Early Intervention Services & Outreach) in Tri-County Area</p> <ul style="list-style-type: none"> • Five years of significant amount of stable funding • Funds are regional – we receive funding as a Multnomah / Washington / Clackamas County region • Two main focuses: <ul style="list-style-type: none"> ○ Linking to care ○ Testing • Linkage - most work will be done by Disease Intervention Specialists <ul style="list-style-type: none"> ○ STD & HIV diagnoses are reported to local (Oregon state) health agency

	<ul style="list-style-type: none"> ○ DIS follow up & get more information ○ Make sure client received treatment, offer HIV test & PrEP (to non-HIV positive STD clients) ○ Partner services (i.e. contact tracing) ● Outreach to communities of color and rural communities ● Part A will still fund Early Intervention (not through County DIS services), and those services can be more intensive (i.e. service provider can go with client to first medical appointment)
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Item:	Vote on Co-Chairs
Presenter(s):	Alison Frye
Summary:	Co-Chair Election: Nominees: Lorne James, Michael Thurman Elected: Lorne James

Item:	Vote on Operations Committee Members
Presenter(s):	Alison Frye
Summary:	Operations Committee Election: <ul style="list-style-type: none"> ● Nominees: Emily Borke, Greg Fowler, Julia Lager-Mesulam, Jer Megowan, Robbie Noche, Jace Richard, Michael Stewart, Michael Thurman ● Elected: Emily Borke, Julia Lager-Mesulam, Jer Megowan, Jace Richard, Michael Thurman, Michael Stewart ● Additional (non-elected) Operations Committee members: Tom Cherry (Co-Chair Emeritus), Jonathan Livingston (Part B Representative), Sara Adkins (Clark County Representative) ● At the first meeting of the new Operations Committee, the group will determine which three (3) elected members will hold a 1-year term, and which three (3) will hold a 2-year term.

Item:	Finalize Priorities & Service Categories, Review Guidance & Amendments
Presenter(s):	Alison Frye
Summary:	The Council brainstormed ideas for new services / guidance, then individuals voted for their favorites (each person was able to vote for three). HCS staff will review the results and research feasibility and cost. Services (number of votes received): <ul style="list-style-type: none"> ● Long-term survivor navigators / retirement housing (5) ● Bus passes / taxis / transportation (4) ● Youth focused education / linkage to care (7) ● Legal services (court support) – specifically for individuals at risk for deportation & for housing issues (7) ● “ACT” slots (intensive MH slots) (15) ● Peer FTE (3) ● Lockers (4) ● Cell phones (2) ● MCM FTE (8) ● MAI FTE (3) ● Doulas (HIV specific)

	<ul style="list-style-type: none">• MH / isolation support for LTS (3) <p>Possible additions to guidance:</p> <ul style="list-style-type: none">• Culturally appropriate treatment services to include all-gender treatment facilities (i.e. for those who are gender non-binary)• Continue to include clean/sober housing options within current guidance
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The meeting was adjourned at 7:30 p.m.