

Department:

Program #10010 - Office of Community Involvement

Nondepartmental Program Contact: Dani Bernstein

Program Offer Type: Existing Operating Program Program Offer Stage: As Adopted

Related Programs:

Program Characteristics:

Executive Summary

The Office of Community Involvement (OCI) was established by County Charter to develop and maintain community involvement programs and procedures for the purpose of facilitating direct communication between the people of Multnomah County and the Board of County Commissioners.

Program Summary

The OCI coordinates programs and activities designed to engage people from Multnomah County's diverse communities. Programming includes community outreach, community forums, and trainings. The OCI conducts continual outreach and recruitment to inform communities about opportunities to engage with Multnomah County committees and programs by attending community events and through communications including social media and email.

The OCI maintains a community contact list for communications, including notifying qualifying organizations of the opportunity to nominate members for county committees. The OCI provides a single point of contact for community members interested in volunteering through information and resources at its physical office, by maintaining lists of committees and other volunteer opportunities, managing inquiry and application processes, referring inquiries from the public to appropriate opportunities and resources, maintaining a database of active and potential volunteers, and facilitating nominations for board appointments to the Community Involvement Committee (CIC) and Citizen Budget Advisory Committees (CBACs). The OCI also hosts an annual volunteer recognition event for all county departments.

The OCI staffs the volunteer members of the CIC, including providing support, training and coordination for CIC meetings. The CIC engages in an ongoing study and discussion of the county's priorities, programs and procedures and makes recommendations to the Board of Commissioners and county departments regarding timely, equitable, and inclusive civic participation in county decision-making.

The OCI also provides technical and clerical assistance and training to the CBACs, and staffs the County's Central and Nondepartmental CBACs.

| Performance Measures | | | | | | | | | |
|----------------------|---|----------------|-------------------|------------------|---------------|--|--|--|--|
| Measure Type | Primary Measure | FY17 Actual | FY18 Purchased | FY18 Estimate | FY19 Offer | | | | |
| Output | Number of CIC meetings and subcommittee meetings | 22 | 15 | 30 | 25 | | | | |
| Outcome | Percentage of participants in activities who felt time was well spent | N/A | 90% | 90% | 90% | | | | |
| Output | Number of community events attended | 27 | 15 | 20 | 20 | | | | |
| Outcome | Percentage of volunteer positions on CIC and CBACs filled | 80% | 75% | 95% | 85% | | | | |

Performance Measures Descriptions

These measures reflect key activities and outcomes for the OCI according to its primary functions. For performance measure 2, OCI did not begin collecting this data until FY18.

6/27/2018

Legal / Contractual Obligation

Chapter Re: Chapter 3.75 Multnomah County Home Rule Charter; Resolution 95-245, Multnomah County Code 3.250-3.254, 3.300-3.306. The County Charter states that the commission "shall appropriate sufficient funds for the operation of the office and the committee."

Revenue/Expense Detail

| | Proposed General Fund | Proposed Other Funds | Proposed General Fund | Proposed Other Funds |
|----------------------|-----------------------|----------------------|--------------------------|----------------------|
| Program Expenses | 2018 | 2018 | 2019 | 2019 |
| Personnel | \$190,114 | \$0 | \$200,544 | \$0 |
| Contractual Services | \$1,530 | \$0 | \$2,000 | \$0 |
| Materials & Supplies | \$15,165 | \$0 | \$16,081 | \$0 |
| Internal Services | \$45,345 | \$0 | \$46,548 | \$0 |
| Total GF/non-GF | \$252,154 | \$0 | \$265,173 | \$0 |
| Program Total: | \$252,154 | | \$265,173 | |
| Program FTE | 2.00 | 0.00 | 2.00 | 0.00 |

| Program Revenues | | | | | |
|------------------|-----|-----|-----|-----|--|
| Total Revenue | \$0 | \$0 | \$0 | \$0 | |

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2018: 10010 Office of Community Involvement