

SUN COORDINATING COUNCIL RETREAT 2018

SUN Coordinating Council Retreat
 August 3, 2018
 8:30 am – 2:00 pm
 The Grotto, 8840 NE Skidmore

DRAFT AGENDA

Retreat Goals:

- Continue to deepen relationship building by increasing connection and trust amongst members
- Identify the story about SUN members want to tell and build capacity and support to tell it
- Increase understanding of youth experience of belonging, safety and bullying
- ID action areas for the Council's 2018/19 work plan

Ask folks to sit by pre-identified "home group" Four tables of 5-6 folks

Time	Agenda Item	Notes	Lead
8:30 – 8:50	Welcome and Introductions	<p>Diana and Peggy will intro Dani as facilitator and welcome the group.</p> <p>Dani will ask Patricia and Frank to make any remarks they would like (Patricia about new position and transition)</p> <p>Frank will introduce new members and welcome additional district reps who are joining us.</p> <ul style="list-style-type: none"> • Marcus Mundy new to the table representing CCC • Lee Po Cha will step into main representative seat for culturally specific provider that Patricia is vacating • April Olson will step into open Mid-East County District main representative seat, has been alternate • Will solicit new alternates for culturally specific and district seats • Co-Chair update • Welcome district reps <p>Then Dani will ask everyone to introduce themselves and their organization.</p>	All
8:50 – 9:10	Deepening Relationships Pair and Share	Dani will ask members to get into pairs to answer this question:	All

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		<p>Describe your summer experiences as youth, what aspects of those experiences motivate your work today?</p> <p>Dani will bring the group back together to debrief and discuss their answers as a group.</p>	
9:10 – 9:30	Setting the Context for the Day	<p>Dani will introduce and invite SUN Staff and Co-Chairs to offer context about the system, council and action areas.</p> <p>Peggy</p> <ul style="list-style-type: none"> SUN Service System theory of change and services <p>Patricia and Frank</p> <ul style="list-style-type: none"> Patricia goes over Council Role and Lane (PPT slides) Frank adds any additional reflections/comments <p>Diana</p> <ul style="list-style-type: none"> Council Action Areas identified last year Organization of the retreat by action area Let folks know they are in “home groups” where they will discuss and suggest FY19 actions Orient to action area worksheet that folks will use individually to capture and organize their thoughts 	
9:30 – 10:30	Action Area: Emerging Issues: Youth Experience of Safety, Belonging, Bullying and Support	<p>Diana will present FY 18 Actions around Youth Experience and remind folks to take notes on worksheet (5 min)</p> <p>Youth Experience Presentations</p> <ul style="list-style-type: none"> Alejandro and Frank will share SF 2020 work and answer questions (15 minutes) Janice will share initial information from SUN student surveys and focus groups (10 min) Janice will lead small group meaning making/identification of themes and identify gaps (10-15 min) <p>In home groups, participants will generate group ideas for FY 19 Actions in this area. (15 min)</p>	

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10:30-10:40	Break		
10:45-11:00	Pair and Share – Connection to SUN	<p>Dani will introduce a handout for folks to capture thinking and key elements of their SUN Story.</p> <p>Dani will ask participants to take a few minutes to jot notes on the front side of the handout and then break into new pairs and share:</p> <ul style="list-style-type: none"> • First experience with the SUN Service System • What motivates or inspires them to stay involved • Aspirations for the SUN partnership 	
11:00 – 11:30	Action Area: Engagement of Broader Community	<p>Armin will present FY 18 Actions around Engagement of Broader Community and remind folks to take notes on worksheet (5 min)</p> <p>Frank and Lee will review and present information and proposal for FY19 actions for decision.</p> <ul style="list-style-type: none"> • Remind group that decided at last meeting to focus on youth voice for FY19 • Workgroup took away task to consider how the council will use youth input and what mechanisms we should use to gather it – and come back to this retreat with a recommendation • PPT slide: proposal on use of youth input • Check agreement on proposal • PPT slide and handout: Share mechanisms considered and scan of structures that exist in SUN member orgs that capture youth voice • PPT slide: proposal for hearing youth voice in FY19 • Check agreement on proposal <p>Dani facilitates check on agreement/decision</p> <p>In home groups, participants will suggest any specifics around the identified FY 19 actions.</p>	

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<p>11:30 – 11:50</p>	<p>Pair and Share: What is the SUN story</p>	<p>Dani will ask participants to break into new pairs and craft their “SUN Story” using the back side of the handout</p> <p>Dani will ask pairs to document points of the story (What makes personal or emotional connection? Conveys the value of the system?) and information needed to tell the story.</p>	
<p>11:50- 12:05</p>	<p>Working Lunch</p>	<p>Folks get lunch</p>	
<p>12:05 – 12:50</p>	<p>Action Areas: Hone Messaging & Outreach</p>	<p>Peggy will present FY 18 Actions around Honing Messaging and Outreach to Sponsors and Other Leaders and remind folks to take notes on worksheet (5 min)</p> <p><u>Report Out on SUN Story (20 min)</u> In full group members share out what they like/want to talk about as part of the SUN story and what information they need to do that. Ideas will be shared one at a time and Dani will check whether others identified the same item and what info they need. Feedback will be charted.</p> <p>Peggy will crosswalk the information needed with current data collected/available and identify gaps to pursue.</p> <p>Dani will ask how what has been generated aligns with people’s experiences with outreach and identify any missing info/tools for telling the story.</p> <p>Dani will share next step: Staff will write up and review gaps and bring back to September meeting to confirm and prioritize gaps as needed.</p> <p><u>Outreach (10 min)</u> Transition to talk briefly about outreach. Patricia leads reflections on Eudaly visit.</p> <p>Staff will present the list of outreach visits on the radar for fall. Group will add ideas.</p> <p><u>FY19 Actions (10 min)</u> In home groups, participants will develop group FY 19 actions.</p>	

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12:50-1:00	Energizer!	Dani will lead the group through energizer activities	
1:00 – 1:20	Action Areas: System Alignment & New Partners and Funding	<p>Staff will share summary ideas from 2017 retreat</p> <p>In home groups, participants will suggest FY 19 Actions (for System Alignment ask folks to pick from menu; for New Partners ask “What gets us something new? Offers a true opportunity for significant resources?)</p>	
1:20 – 1:50	World Café	<p>Each “home group” will ID one person to be an ambassador for their group, who will stay at their table.</p> <p>The rest of the group members will travel to other groups and review and provide feedback about FY 19 Actions.</p> <ul style="list-style-type: none"> • Suggestions/edits • Questions • Votes of approval 	
1:50 – 2:00	Debrief and Next Steps	<p>Dani will lead the group through a discussion about the world café activity and share that staff will bring back “results” in an action plan format for next meeting.</p> <p>Meeting eval?</p>	

SLIDES

- SUN Foundational Slides: Theory of Change, Services, Council Role, Lane
- Action Areas
- SF2020
- Janice slides
- Youth voice – spectrum of voice/engagement options; proposal

HANDOUTS

- Agenda
- Action Areas Worksheet – small for all; large for group joint answers
- Scan of organization’s input/voice structures

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- SUN Story notes/worksheet
- Summary of 2017 retreat input on System Alignment and New Partners and Funding