

SUN COORDINATING COUNCIL RETREAT 2018

SUN Coordinating Council Retreat
August 3, 2018
8:30 am – 2:00 pm
The Grotto, 8840 NE Skidmore

FACILITATOR AGENDA

Retreat Goals:

- Continue to deepen relationship building by increasing connection and trust amongst members
- Identify the story about SUN members want to tell and build capacity and support to tell it
- Increase understanding of youth experience of belonging, safety and bullying
- Identify action areas for the Council's 2018/19 work plan

Time	Agenda Item	Notes	Lead
8:30 – 8:50	Welcome and Introductions	<p>Peggy will intro Dani as facilitator and welcome the group.</p> <p>Dani will ask Patricia and Frank to make any remarks they would like (Patricia about new position and transition)</p> <p>Frank will introduce new members and welcome additional district reps who are joining us.</p> <ul style="list-style-type: none">• Marcus Mundy, Executive Director of the Coalition of Communities of Color• April Olson, Director of Federal Programs and Homeless Liaison for Gresham Barlow School District, is becoming a main representative in one of the Mid-East County District seats, she has been alternate this past year• We will be soliciting alternates for culturally specific and district seats, as well as other seats that don't have someone named.• Co-Chair update: With Patricia's departure, we have an open co-chair seat for a non-Sponsor member of the council. SUN staff reached out to folks a few weeks ago about the opportunity. We would like to get someone identified in time to help us plan the September meeting. If you have questions, please reach out to those of us who have been co-chair or SUN staff.	All

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		<ul style="list-style-type: none"> Welcome guests – given the significant amount of leadership turnover in districts over the last 2 years and the importance of district engagement in the system, we invited the SUN district liaisons of the 3 districts that don't have someone acting as a district representative on the council to join us today to lend their perspective and take information back to their leaders. <ul style="list-style-type: none"> Elise Ferreira de Azevedo, Centennial School District Florence Protopapas, David Douglas School District Kelly Devlin, David Douglas School District <p>Then Dani will ask everyone to introduce themselves and their organization.</p>	
8:50 – 9:10	Deepening Relationships Pair and Share	<p>Dani will ask members to get into pairs to answer this question: Describe your summer experiences as youth, what aspects of those experiences motivate your work today?</p> <p>Dani will bring the group back together to debrief and discuss their answers as a group.</p>	All
9:10 – 9:30	Setting the Context for the Day	<p>Dani will introduce and invite SUN Staff and Co-Chairs to offer context about the system, council and action areas.</p> <p>Peggy</p> <ul style="list-style-type: none"> SUN Service System theory of change and services <p>Patricia and Frank</p> <ul style="list-style-type: none"> Patricia goes over Council Role and Lane (PPT slides) Frank adds any additional reflections/ comments <p>Diana</p> <ul style="list-style-type: none"> Council Action Areas identified last year Organization of the retreat by action area Let folks know they are in “home groups” where they will discuss and suggest FY19 actions Orient to action area worksheet that folks will use individually to capture and organize their 	

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		thoughts – and large sheet for group shared ideas	
9:30 – 10:30	Action Area: Emerging Issues: Youth Experience of Safety, Belonging, Bullying and Support	<p>Diana will present FY 18 Actions around Youth Experience and remind folks to take notes on worksheet (5 min)</p> <p>Youth Experience Presentations</p> <ul style="list-style-type: none"> • Alejandro and Frank will share SF 2020 work and answer questions (20 minutes) • Janice will share initial information from SUN student surveys and focus groups (10 min) • Janice will lead small group meaning making/identification of themes and identify gaps (10-15 min) <p>In home groups, participants will generate group ideas for FY 19 Actions in this area, recording them on the large action area worksheet. (15 min)</p>	
10:30-10:40	Break		
10:45–11:00	Pair and Share – Connection to SUN	<p>Dani will introduce a handout for folks to capture thinking and key elements of their SUN Story.</p> <p>Dani will ask participants to take a few minutes to jot notes on the front side of the handout and then break into new pairs and share:</p> <ul style="list-style-type: none"> • First experience with the SUN Service System • What motivates or inspires them to stay involved • Aspirations for the SUN collaboration 	
11:00 – 11:30	Action Area: Engagement of Broader Community	<p>Armin will present FY 18 Actions around Engagement of Broader Community and remind folks to take notes on worksheet (5 min)</p> <p>Frank and Lee will review and present information and proposal for FY19 actions for decision.</p> <ul style="list-style-type: none"> • Remind group that decided at last meeting to focus on youth voice for FY19 • Workgroup took away task to consider how the council will use youth input and what mechanisms we should use to gather it – and come back to this retreat with a recommendation • PPT slide: proposal on use of youth input 	

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		<ul style="list-style-type: none"> • Check agreement on proposal • PPT slide and handout: Share mechanisms considered and scan of structures that exist in SUN member orgs that capture youth voice • PPT slide: proposal for hearing youth voice in FY19 • Check agreement on proposal <p>Dani facilitates check on agreement/decision</p> <p>In home groups, participants will suggest any specifics around the identified FY 19 actions.</p>	
11:30 – 11:50	Pair and Share: What is the SUN story	<p>Dani will ask participants to break into new pairs and craft their “SUN Story” using the back side of the handout</p> <p>Dani will ask pairs to document points of the story (What makes personal or emotional connection? Conveys the value of the system?) and information needed to tell the story.</p>	
11:50-12:05	Working Lunch	Folks get lunch	
12:05 – 12:50	Action Areas: Hone Messaging & Outreach	<p>Peggy will present FY 18 Actions around Honing Messaging and Outreach to Sponsors and Other Leaders and remind folks to take notes on worksheet (5 min)</p> <p><u>Report Out on SUN Story (20 min)</u></p> <p>In full group members share out what it feels key to talk about as part of the SUN story (refer to notes on stories and why the system matters) and what information they need to do that. Ideas will be shared one at a time and Peggy will check whether others identified the same item and what info they need. Feedback will be charted.</p> <p>Peggy will crosswalk the information needed with current data collected/available and identify gaps to pursue.</p> <p>Dani will ask how what has been generated aligns with people’s experiences with outreach and identify any missing info/tools for telling the story.</p>	

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		<p>Dani will share next step: Staff will write up and review gaps and bring back to September meeting to confirm and prioritize gaps as needed.</p> <p><u>Outreach (10 min)</u> Transition to talk briefly about outreach. Patricia leads reflections on Eudaly visit.</p> <p>Diana will present the list of outreach visits on the radar for fall. Group will add ideas.</p> <p><u>FY19 Actions (10 min)</u> In home groups, participants will develop group FY 19 actions. Some already suggested – add details or additional ideas.</p>	
12:50-1:00	Energizer!	Dani will lead the group through energizer activities	
1:00 – 1:20	Action Areas: System Alignment & New Partners and Funding	<p>Diana will share that alignment across systems and pursuing new partners and funding were two areas that held a lot of interest at last year's retreat and were identified as things to include in a 2 year plan, but which were not prioritized for year 1.</p> <p>These are areas that we have pursued in various ways over the years and that often get raised without clarity about what the challenge is we are trying to solve (in terms of alignment) or how much return is possible or likely in different funding sectors.</p> <p>Some examples of systems alignment work in the System: chronic absence efforts, ICE protocols across SUN providers, providing reasonable accommodations</p> <p>Dani shares that the hope today is to be specific and tactical in the ideas we generate, so we can identify actions that are connected to what is emerging in the field and that will have high impact.</p> <p>Alignment of Systems Questions:</p> <ul style="list-style-type: none"> ○ What challenges do you see that could be addressed through joint and aligned efforts across SUN partner organizations? ○ What are specific actions the council could take to work on those challenges 	

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		<p>New Partner or Funding Sources Questions:</p> <ul style="list-style-type: none"> ○ Given the funding and political climate, and role of the council what would be the most strategic partnerships or funding sources for us to pursue? ○ What specific actions would help identify and pursue new partners or funding? <p>In home groups, participants will discuss the questions on the PPT slide and suggest FY 19 Actions, recording on the large action area worksheet</p>	
1:20 – 1:50	World Café	<p>Each “home group” will ID one person to be an ambassador for their group, who will stay at their table.</p> <p>The rest of the group members will travel to other groups and review and provide feedback about FY 19 Actions.</p> <ul style="list-style-type: none"> • Suggestions/edits • Questions • Votes of approval 	
1:50 – 2:00	Debrief and Next Steps	<p>Dani will lead the group through a discussion about the world café activity and share that staff will bring back “results” in an action plan format for next meeting.</p> <p>Meeting eval will be coming in email. We regularly make changes based on your feedback so please let us know what we should keep and what we can change to improve your experience.</p>	

SLIDES

- SUN Foundational Slides: Theory of Change, Services, Council Role, Lane
- Action Areas
- SF2020
- Janice slides
- Youth voice – spectrum of voice/engagement options; proposal

HANDOUTS

- Participant Agenda
- Action Areas Worksheet – small for all; large for group joint answers
- Scan of organization’s input/voice structures

- SUN Story notes/worksheet
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